

Substitution of Experience for College Supervised Student Teaching Form

This form is only to be used for those who also submit an Application for Certificate OTAPP-INIT/PROF and who do **not** already hold a New York State Classroom Teaching Certificate.

This candidate for certification has not completed supervised fieldwork as part of an approved pre-service educational program of teacher preparation. To consider substituting paid experience for this requirement, the Office of Teaching Initiatives requires completion of this form by the superintendent/chief school officer

- validating forty days of full-time, paid satisfactory experience in the subject area and grade level range of the certificate sought.
- Eighty days of half-time experience will also be considered. **Attach additional forms for each school district where employment occurred.**

First Name	Last Name	Middle Initial:	
Street Address:	City:	State:	Zip Code:
Maiden Name:	Date of Birth:	Social Security Number:	

To be Completed by School Superintendent ONLY*

1. The candidate named above served as a Full-time Part-time: _____ %]
(Do not complete this form unless 50% or greater)

Teacher of: _____
subject(s)

Grades _____ Date from _____ / _____ / _____ to _____ / _____ / _____
mo. day yr. mo. day yr.

At: _____ Public Non-Public
School name

School Address _____

2. The performance of the candidate was was not] satisfactory.

Signature of Chief School Officer _____ Date _____ / _____ / _____
mo. day yr.

Please Print Administrator's Name:	*Administrative Title:
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Name of School District/Non-Public School:
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Street Address:	City:	State:	Zip Code:
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*If experience was earned in a public school the form must be signed by the **superintendent of schools**. For experience earned in other than a public school, the **chief school officer** of the school must sign this form.

Please Note The Following:

1. The Office of Teaching Initiatives will determine the appropriateness of professional education experience offered in lieu of the fieldwork required for the certificate.
2. Substitution of employment will be considered for the fieldwork requirement only on the basis of appropriate experience in which the applicant is legally employed according to current Regulations of the Commissioner of Education.
3. This completed form must be shown to the applicant if requested.