



THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK / ALBANY,
NY 12234

Teacher Development Programs Unit – TOC
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TO: District Superintendents, BOCES, and Superintendents of Schools, School Districts
with 2008-13 Mentor Teacher Internship funding
Chancellor, New York City Department of Education
Mentor Teacher Internship Program (MTIP) Project Directors

FROM: Sanford Lake, Coordinator, Mentor Teacher Internship Program (MTIP)

DATE: May 24, 2012

SUBJECT: Application for funding of the 2012–2013 Mentor Teacher Internship Program

Please be advised of the availability of funding for the 2012-2013 Mentor Teacher Internship Program (project year: July 1, 2012- June 30, 2013.) As with the 2011-2012 MTIP, the funding level is \$2 million statewide. Only those districts and BOCES that received funding in 2008-09 (Year 1) are eligible to apply for funding and will receive this notice.

All eligible MTIP projects must reapply for 2012-2013 funding by submitting an **original and two copies** of the attached reapplication forms to:

NYS Education Department
Office of Teaching Initiatives
Mentor Teacher Internship Program (MTIP)
89 Washington Avenue/ Room 5N EB
Albany NY 12234

Reapplications must be received by June 22, 2012.

All funding for the 2012-2013 MTIP will remain consistent with the 2008-2009 formula, with project budgets expected to remain at the same level as for 2011-2012. Please note that all required forms (attached,) including an FS-20 Form and Budget Narrative, may be found at: <http://www.oms.nysed.gov/cafe/forms/>. All proposed expenditures must meet MTIP guidelines. If any programmatic changes are made to any of the checklist items from the original proposal (See Form, pg. 2), a brief narrative will be required explaining proposed changes for each item.

Should you have questions regarding the MTIP application process, please contact: Sanford Lake, Office of Teaching Initiatives, at (518) 474-4661 or email: tdpr@mail.nysed.gov.