

NOTE: A copy of this notice must be forwarded immediately to the above named tenured school district employee by certified mail.

Form 3020a-6

The University of the State of New York
The State Education Department
School District Employer-Employee Relations Unit
Education Building Annex, Room 980
Albany, New York 12234

**Notification of Board Selection of Panel Member
Hearing on Charges Against Tenured School District Employee
Section 3020-a, Education Law**

To the Commissioner of Education:

Please be advised that the (Board of Education, Board of Cooperative Education Services) of:

(legal title of district)

(address)

having preferred charges that involve pedagogical incompetence or issues involving pedagogical judgement, has selected the following individual to serve as panel member:

(name of panelist)

(address)

(telephone)

I hereby affirm that a representative of this district has contacted the above named panelist and that the panelist has indicated his willingness to commit himself to meet on the date initially set for the hearing and to devote whatever additional days may be necessary for such hearing. The panelist has been directed to notify the Commissioner, at the address listed above, of his commitment with regard to the scheduling of the hearing.

(Date)

*(Signature of District Clerk or
Secretary of the Board of Education)*

Copy of this form must be provided to the charged employee.