

State Aid for High Needs Nursing Programs Application  
(For New Applicants Only)  
2008-2009

### **Program Description**

State Aid Awards for High Needs Nursing Programs at Certain Independent Colleges and Universities is a program designed as an incentive for independent colleges and universities to increase nursing enrollments throughout New York State. The program provides aid for eligible colleges and universities with an earned nursing degree program registered by the department. Programs culminating in an associate degree or higher, including online nursing degree programs offered via the internet, may receive up to two hundred fifty dollars for each student enrolled, during the Fall semester, in a high needs nursing program at an eligible two year degree institution and up to five hundred dollars for each student enrolled in a high needs nursing program at an eligible four year degree institution.

The law, which became effective July 1, 2007, was confirmed at the June 2007 meeting of the Board of Regents when Regulations of the Commissioner of Education were amended to conform to the new law. Amendments were also made to the regulations this year allowing on-line programs from eligible institutions only to be included for the first time.

This application form is required of new applicants only. Institutions which participated in the program in 2007 do not need to reapply. Attached is the 2008-2009 Application for State Aid for High Needs Nursing Programs. To be considered for this state aid award, the application must be returned to the following address by September 15, 2008:

NYS Education Department  
Office of Research and Information Systems  
State Aid for High Needs Nursing Programs  
Room 966 Education Building Annex  
Albany, NY 12234

Also, the State Aid for High Needs Nursing Programs Enrollment Report Form will be available on line by August 31, 2008 at <http://www.highered.nysed.gov/oris/forms/08-09/index.htm>. The Enrollment Report Form is due by November 15, 2008..

If you have any questions, you may contact Stanley S. Hansen, Jr. He may be reached at [shansen2@mail.nysed.gov](mailto:shansen2@mail.nysed.gov) or by calling (518) 474-3719.

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The University of the State of New York  
THE STATE EDUCATION DEPARTMENT  
K-16 Initiatives and Access Programs  
Room 967, Education Building Addition  
Albany, New York 12234  
(518) 474-3719

- Check One:  My institution is approved for Bundy Aid, but not for the High Needs Nursing Program, and a list of nursing programs eligible for the program is enclosed.
- My institution is not approved for Bundy or High Needs Nursing Aid and materials are enclosed for review of program eligibility.

Name of Institution: \_\_\_\_\_ SEDCODE: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

President/CEO Name: \_\_\_\_\_

Name of Contact Person/Coordinator: \_\_\_\_\_

Title: \_\_\_\_\_

Telephone Number: \_(\_\_\_\_)\_\_\_\_\_ Fax Number \_\_\_(\_\_\_\_)\_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Signatures:

\_\_\_\_\_

Contact Person/Coordinator

\_\_\_\_\_

President/CEO

**PLEASE RETURN AN ORIGINAL AND ONE COPY TO:**

New York State Education Department  
Office of Research and Information Systems  
State Aid for High Needs Nursing Programs  
Room 966, Education Building Addition  
Albany, New York 12234

**DUE: SEPTEMBER 15, 2008**

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**Institution Eligibility**

If your institution is currently approved to receive Bundy Aid or High Needs Nursing Program Aid and maintains an earned nursing degree program registered by the department, culminating in an associate's degree or higher, including any online nursing degree program(s) offered via the internet; then your institution is eligible for the State Aid for High Needs Nursing Program. Otherwise, additional materials must be submitted for review of eligibility.

**Section A. All Institutions Complete Section A**

- 1: What is your estimate of the number of students that will be enrolled full-time<sup>1</sup> in the 2008 Fall semester<sup>2</sup> in the institution's eligible nursing programs<sup>3</sup> :
- 2: Attach a list of your eligible nursing programs including the program name and the program code from the Department's Inventory of Registered Programs.

<sup>1</sup> Full-time student means a student enrolled at your institution in an earned nursing degree program, as defined in section 145-2.1 of the Regulations of the Commissioner of Education.

<sup>2</sup> Fall semester means the academic term that begins between late August and November 1.

<sup>3</sup> Eligible nursing programs are any nursing program registered by the department pursuant to section 52.12 of the Regulations of the Commissioner of Education.

**Section B. To be completed by Non-Bundy Institutions that are new applicants**

To become eligible for participation in the State Aid for High Needs Nursing Program, a college must meet the following criteria.

- Be incorporated by the Regents or Legislature as a non-profit college or university.
- Maintain an earned nursing degree program registered by the department, culminating in an associate's degree or higher, including online nursing degree program(s) offered via the internet
- Meet standards of educational quality applicable to comparable public institutions.
- Be eligible for State aid under the provisions of the Constitution of the United States and the Constitution of New York State.

The following materials must be submitted for review of the eligibility criteria:

- 1: a copy of the charter incorporating the institution as a non-profit college or university.
- 2: a catalog listing the academic course offerings leading to an associate or higher degree.
- 3: a statement showing that the institution has been accredited by an accrediting body recognized by the U.S. Department of Education.

**All application materials must be received by September 15, 2008 to be considered for current academic year (2008-2009) participation.**

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- 4: a copy of the latest Certified Public Audit of the institution's financial status.
- 5: a completed copy of the Constitutional Eligibility Questionnaire (see below).
- 6: a copy of the institutions constitution and by-laws.
- 7: a list of the members of the institutions governing body with a brief biographical sketch.

Upon receipt of these materials, the institution eligibility status will be determined by the Eligibility Committee. The Committee reserves the right to request any additional information and/or materials needed to make the eligibility determination.

NOTE: The Education Department will provide information showing that the institution has met the standards set forth in Part 52 of the Regulations of the Commissioner for the registration of curricula in all public and independent institutions.

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**Constitutional Eligibility Questionnaire**

1. What are the stated purposes of the institution, as set forth in its charter or legislative authority (please quote verbatim) and in other relevant documents?
2. Is the institution wholly or in part under the control or direction of any religious denomination?
3. Does the institution receive financial assistance from any religious body?
4. Do the policies of the institution with respect to the selection of members of its governing board, its administrative officers or its faculty provide that the faith or creed of a candidate shall be relevant in any way to his selection?
5. Do the policies of the institution with respect to the admission of student provide that the faith or creed of an applicant shall be relevant in any way to his admissibility to the institution?
6. Do the policies of the institution with respect to the awarding of scholarship, fellowship or other financial assistance to its students provide that the faith or creed of an applicant shall be relevant in any way to the awarding of such assistance?
7. Is any denominational tenet or doctrine taught in the institution?
8. Does the institution award any degree or degrees in the field of religion?
9. Does the institution include within its structure, or is it affiliated with any seminary or school of theology?

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