

DUE DATE: MARCH 15, 2008

**ESTIMATE OF EARNED DEGREES TO BE CONFERRED  
JULY 1, 2008- JUNE 30, 2009**

Institution Name

SEDCODE:

*THE INFORMATION PROVIDED ON THIS FORM SHOULD CONTAIN DATA FOR ONLY THE INSTITUTION LISTED ABOVE. If multi-campus institutions have questions concerning which branches to include, please contact State Education Department staff at [heds@mail.nysed.gov](mailto:heds@mail.nysed.gov) or phone 518-474-5091.*

- Institutions are expected to submit forms electronically using the Microsoft Access forms available from the ORIS web site at <http://www.highered.nysed.gov/oris/>. Most forms are available both as paper forms and as electronic forms (Microsoft Access) with built in edits. Electronic forms must first be downloaded in order to enter data and then returned by e-mail to [heds@mail.nysed.gov](mailto:heds@mail.nysed.gov). Three forms are only available in paper format (Word, PDF): Current College Catalog (CATALOG), Audited Financial Statement ( F.AUDIT) and Coordinator's Survey (NYSED-SUR1).
- Return completed paper forms by:
  - Mail:**  
NYS Education Department  
Office of Research and Information Systems  
Room 960 Education Building Annex  
Albany, NY 12234
  - Or Fax:**  
518-474-1907
- With the exception of the Bundy form (NYSED-2) do not make a duplicate paper submission of an electronic data submission. Independent institutions participating in the Bundy program must provide a paper copy printed from their electronic submission in order to affix the required notarized signature and seal.
- Retain a copy of the completed form in your files in case there's a need for clarification.
- If you anticipate a delay in returning this form, request an extension in writing by e-mail, fax or mail stating the reason for the delay and the anticipated submission date.
- If you have questions regarding completion of the form, please contact the Office of Research and Information Systems at:
  - E-Mail: [heds@mail.nysed.gov](mailto:heds@mail.nysed.gov)
  - Fax: (518) 474-1907
  - Phone: (518) 474-5091

**IMPORTANT: FOR PAPER SUBMISSIONS PLEASE RETURN THIS COVER PAGE AND ALL PAGES EXCEPT INSTRUCTIONS EVEN IF THEY CONTAIN NO DATA.**



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**ESTIMATE OF EARNED DEGREES TO BE CONFERRED  
 JULY 1, 2008- JUNE 30, 2009**

Institution Name:

*NOTE: Interpretation and current practice of Education Law §6402, which governs the Bundy program, allows payments only for degrees awarded from New York State registered programs located in the State.*

Line No.	Payment Rate	Degree	Estimated Total Number of Earned Degrees to be Conferred 2008-2009
1	Associate	Associate	
2	Bachelor's	Bachelor's	
<b>MASTER'S</b>			
3	Master's	M.A., M.S., M.B.A., etc.	
4	Master's	M.C.J.	
5	Master's	M.C.L.	
6	Master's	LL.M.	
7	Total Master's		
<b>FIRST PROFESSIONAL</b>			
8	Master's	LL.B.	
9	Master's	J.D.	
10	Doctoral	D.D.S.	
11	Doctoral	M.D.	
12	Doctoral	D.P.M., Au.D.*, D.N.P.*	
13	Doctoral	D.C., D.P.T.*	
14	Doctoral	D.O.	
15	Doctoral	Pharm.D.	
16	Total First-Professional		
<b>DOCTORAL</b>			
17	Doctoral	Ph.D., Ed.D., etc.	
18	Doctoral	Med.Sc.D.	
19	Doctoral	S.J.D.	
20	Total Doctoral		
21	<b>Total All Degrees (Sum of lines 1, 2, 7, 16 and 20)</b>		

\*New degrees this year.

The University of the State of New York  
 THE STATE EDUCATION DEPARTMENT  
 Office of Research and Information Systems  
 Higher Education Data System

DUE DATE: MARCH 15, 2008

**NYSED-2A: ESTIMATE OF EARNED DEGREES TO BE CONFERRED,  
 July 1, 2008- June 30, 2009**

The NYSED-2A degree-reporting form, “*Estimate of Earned Degrees To Be Conferred, July 1, 2008-June 30, 2009*,” must be completed by each institution receiving or applying for State Aid under Section 6402 of the Education Law (Bundy Aid.) This form is used by the Education Department to calculate requests for budget support to fund the Bundy program. It is to the advantage of each institution to make the estimate as accurate as possible. If for any reason there are increases/decreases or other variations of significant numbers between one year and another, please provide a comment or explanation. Without this information, individual institutions may need to be contacted to verify unusual growth or change patterns.

**GENERAL INSTRUCTIONS**

**Line 1:** Only independently chartered two-year institutions should use this line.

**Lines 2 through 21:** Use the *Rules of the Board of Regents, Section 3.54*, to define the “Degree Category” or rate of Bundy Aid to ascertain which degrees should be entered on each line.

Special Notes

- Interpretation and current practice of Education Law §6402, which governs the Bundy program, allows payments only for degrees awarded from New York State registered programs located in the State.
- Line 1: Associate Degrees are to be reported only by independently chartered two-year institutions, or specifically recognized consortiums.
- Line 3 (M.A., M.S., M.B.A., etc.): This line should be used for reporting all master’s degrees not listed on lines 4, 5, and 6.
- “An Earned Master of Philosophy [M Phil] . . . shall not constitute a separate degree” for the purpose of this Section (Section 3.54(e) of the Rules of the Board of Regents).
- Line 17 (Ph.D., Ed.D., etc.): This line should be used for reporting all doctoral degrees exclusive of first-professional degrees and degrees listed on lines 18 and 19.

