

**New York State Education Department
Institutional Data Collection Forms/Requests (HEDS) for 2005-06**

E-form	Form/Request ID	Form/Request Name	Due
	NYSED-SUR1	Coordinators Survey	July 15
	F.AUDIT	Audited Financial Statement (two copies)	FY+120 days
*	NYSED-2	Certification of Earned Degrees Conferred (for Bundy program participants only)	Aug. 1
	NYSED-8	Directory of Off-Campus Instructional Locations	Sept. 1
*	NYSED-4.1	Student Financial Aid	Sept. 15
*	NYSED-2.4A	Preliminary Fall Degree-Credit Enrollment	Oct. 1
	CATALOG	Current College Catalog	Oct 15
*	NYSED-2R	Institutional Activity	Nov. 1
*	NYSED-2.4	Fall Degree-Credit Enrollment	Nov. 15
*	NYSED-2.8	Residence and Migration of College Students	Off-year
*	NYSED-1	Admissions and Academic Preparation (Freshmen)	Dec. 1
*	NYSED-2.2	Full-Time Undergraduate Transfer Enrollment	Dec. 15
	NYSED-2H-1	Personnel Development for Special Education	Dec. 15
*	VTEA 1	Performance Measures for Credit Bearing Vocational Programs (for Perkins participants only)	Dec. 15
*	VTEA 2	Performance Measures for Non Credit Vocational Programs (for Perkins participants only)	Dec.15
*	NYSED-2.9	Graduation Rate Report - Full-time Undergraduates	March 1
*	NYSED-2A	Estimate of Earned Degrees Conferred (for Bundy program participants only)	Mar. 15
*	NYSED-2H-2	Enrollment of College Students with Disabilities	May 1
	NYSED-7	Inventory of Physical Facilities	Off Year
*	OEDS	Proprietary School Annual Report Form (for non degree-granting proprietary schools only)	April 15

Note: Some of the forms listed above are not applicable to all institutions (e.g., graduate only institutions will not complete forms requesting information only about undergraduates).

* Electronic forms (Access); forms should be available on our website by August 2005