

Teachers of Tomorrow Program 2008-2009

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Introduction/Background:

The Teachers of Tomorrow Program was established under an amendment to Education Law, Chapter 62 of the Laws of 2000 to assist school districts in the recruitment, retention, and certification activities necessary to increase the supply of qualified teachers in school districts experiencing a teacher shortage, especially those with Schools Under Registration Review (SURR) and low-performing schools. Sixty per cent of funds awarded will be made available to any one school district in a city with a population in excess of one million (currently New York City only)

Purpose/Goal:

The purpose of the Teachers of Tomorrow Program is to provide a variety of incentives that will encourage prospective teachers to teach in a school district experiencing a teacher shortage or subject shortage, especially those with SURR and low-performing schools. Grant funds may be distributed on a competitive basis by the Office of K-16 Initiatives and Access Programs in the Office of Higher Education to fund activities in each of the following six categories:

- A. Teacher Recruitment Incentives
- B. Summer in the City Internships for City School Districts in Buffalo, Rochester, Syracuse, and Yonkers and NYC Department of Education
- C. Master Teacher Program
- D. Tuition Reimbursement Program
- E. Science and Mathematics Tuition Reimbursement Program
- F. Summer Teacher Training Program for NYC Department of Education schools only

See [Application Guidance](#) for additional details.

General Eligibility:

In accordance with Section 3612 of Education Law, grants shall be made to school districts for teacher recruitment, retention and certification activities necessary to increase the supply of qualified

teachers in school districts experiencing a teacher shortage and school districts which contain a school building that has been designated as a low performing school. In allocating grants to school buildings, a school district shall give priority in the following order:

1. Schools Under Registration Review that are designated as teacher and/or subject shortage areas,
2. Low-Performing Schools that are designated as teacher and/or subject shortage areas, and
3. Schools that are designated as teacher and/or subject shortage areas.

Funding History and Projections for 2007-2008

Thirty-eight projects were funded during the 2000, 2006 funding cycle. The allocation for these grants for the 2000-2002 was \$25 million. In 2003-2005 the allocation was \$20 million. The available funding in the 2007 – 2008 program year was \$25 million dollars. The appropriation for the 2008 – 2009 TOT program will not be known until the Legislature passes and the Governor signs the state budget.

Important Dates:

Administrative Training Workshop: **Wednesday, March 5, 2008**
Applications Due: **Monday, March 31, 2008**
Notification of Awards: **Friday, June 2, 2008**
Project Period: Projects may begin as early as **July 1, 2008**, but must be completed by **June 30, 2009**. Expenses incurred prior to July 1, 2008, or after June 30, 2009, will not be reimbursed.

Q & A

Questions regarding this grant should be e-mailed to ohetot@mail.nysed.gov by March 7, 2008.

A Question and Answers – Summary will be posted at: www.highered.nysed.gov/kiap/teaching/totrfp/totindex.htm no later than March 17, 2008

or Information Contact and Application Submission:

Stanley S. Hansen Jr.
New York State Education Department
Office of K-16 Initiatives and Access Programs
Teacher Development Programs Unit
89 Washington Avenue
Room 1069, EBA
Albany, New York 12234

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Application Guidance

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Introduction

The Teachers of Tomorrow Program was established under an amendment to Education Law, Chapter 62 of the Laws of 2000. In 2000, 2001, and 2002 the Teachers of Tomorrow Program provided \$25 million annually to assist school districts in the recruitment, retention, and certification activities necessary to increase the supply of qualified teachers in school districts experiencing a teacher shortage, especially those with Schools Under Registration Review (SURR) and low-performing schools. In 2003, 2004, and 2005 this amount was reduced to \$20 million. Sixty per cent of funds awarded will be made available to any one school district in a city with a population in excess of one million (currently New York City only). Continuation of the program is dependent on legislative support for 2008-2009. A complete copy of the applicable legislation (Education Law § 3612), can be found in the Consolidated Laws section of the New York State Assembly website:

<http://public.leginfo.state.ny.us/menugetf.cgi?COMMONQUERY=LAWS>.

Purpose

The purpose of the Teachers of Tomorrow Program is to provide a variety of incentives that would encourage prospective teachers to teach in a school district experiencing a teacher shortage or subject shortage, especially those with SURR and low-performing schools. Funding for school districts is available for the following categories:

- A. Teacher Recruitment Incentives
- B. Summer in the City Internships for City School Districts in Buffalo, Rochester, Syracuse, and Yonkers and New York City Department of Education
- C. New York State Master Teacher Program
- D. Tuition Reimbursement Program
- E. Science and Mathematics Tuition Reimbursement Program
- F. Summer Teacher Training Program for NYC Department of Education schools only

Definitions

Teacher Shortage Area -- public school or subject area in which there was a shortage of certified teachers in the previous year and in which there is a projected shortage in the current school year as determined by the Commissioner.

Certified Teacher -- a teacher who holds a state teaching certificate appropriate to the teaching position, including the subject area in which employed.

School District -- a common, union free, central, central high school, or city school district.

Board of Education -- governing board of any public school or public school district.

School Under Registration Review (SURR) -- A school building that is farthest from the State Standard and has been determined by the Commissioner to be most in need of improvement.

Low-Performing -- a school building that is performing significantly below state standards.

Year of Service -- ten months of continuous full-time teaching during a school year, typically between September 1 and June 30.

General Eligibility Requirements

Grants shall be made to school districts for teacher recruitment, retention and certification activities necessary to increase the supply of qualified teachers in school districts experiencing a teacher shortage and school districts which contain a school building that has been designated as a low performing school. In allocating grants to school buildings, a school district shall give priority in the following order:

1. Schools Under Registration Review that are designated as teacher and/or subject shortage areas,
2. Low-Performing Schools that are designated as teacher and/or subject shortage areas, and
3. Schools that are designated as teacher and/or subject shortage areas.

Eligible districts having schools in two or more of the above categories must award Teachers of Tomorrow funds in the above priority order and document such.

In addition:

- School districts must use grant funds for the purposes described and must provide a proposed budget.
- For each grant category applied for, school districts must provide a copy of a written agreement outlining the service obligation. Such agreement must include provisions for the recipient to repay the amount of the award to the school district if he or she fails to complete the service obligation. Such repaid amounts will be deducted from any grant amounts due the district from the state. School districts may decide to waive repayment provisions in cases of illness or severe hardship.
- Grant funds may not supplant local funds currently used for similar purposes.
- School districts awarded funds must maintain local efforts related to the recruitment or retention of teachers currently in place at a level equivalent to that of the base year, or must match the grant funds received from the Teachers of Tomorrow Program.

Please refer to [Grant Funded Programs](#) for eligibility requirements particular to each grant category.

General Non-allowable Expenses

The following **expenses are not allowable** under this grant:

- A. Costs for recruitment activities for the district (except as specifically stated in the guidelines for Summer Teacher Training Program for NYC Department of Education schools only) such as:
 - Advertisements
 - Travel
 - Job fairs;
- B. Fringe benefits on award amounts;
- C. Additional staff required to implement the grant; and
- D. Any indirect or administrative costs incurred.

Although the above costs may not be paid for with grant funds, they are legitimate costs associated with recruitment/retention of teachers and, therefore, may constitute a portion of the required match.

Project Period

Projects may begin as early as July 1, 2008, but must be completed by June 30, 2009. Expenses incurred prior to July 1, 2008, or after June 30, 2009, will not be reimbursed.

Grant Funded Programs

There are five separate grant funded programs available. School districts may apply for one or more of these programs; however, **no individual teacher may receive an award from more than one category in the same school year**. Teachers may receive renewal awards from the same category or from different categories in subsequent years. **All school districts, including Yonkers, Buffalo, Rochester, and Syracuse and New York City Department of Education should submit only one application with appropriate category(ies) identified.**

Each program has specific guidelines, as follows:

Recruitment Incentive Program

Purpose: The purpose of this program is to provide incentives to teachers employed for the first time in the school district. Teachers must hold initial, transitional, provisional, permanent, or professional certification and must agree to one year of service in shortage areas. This section provides awards of \$3,400 per year and is renewable for three additional years. (Maximum cumulative award total is \$13,600) These awards shall be in addition to and are **NOT** part of the teacher's base salary.

Eligible Applicants: School districts may apply for these awards to provide funds for teachers who:

- Are employed for the first time in the school district;
- Hold initial, transitional, provisional, permanent, or professional certification to teach in New York State; and
- **Agree to serve one year in a teacher shortage or subject shortage area for each award received as a condition of receiving the award.**

Please Note the following:

- No awards can be made for less than one year of service.
- Awards shall be used to reimburse **any** educational costs including books and fees incurred by recipient prior to receipt of award for certification as a teacher in New York State. (It is not necessary that a teacher have a student loan to receive this award.)

Allowable Expenses

- Funds must be used to supplement the salary(ies) of new teachers.

Non-Allowable Expenses

- Fringe benefits and indirect or administrative costs on these awards may **NOT** be paid for with grant funds.

Summer in the City Internship Program

Purpose: The purpose of this program is to provide funds to attract prospective teachers for employment in the City School Districts of Buffalo, Rochester, Syracuse, and Yonkers and in New York City Department of Education schools (Big Five). The program will fund field experiences for eligible applicants who are college students who have successfully completed more than 60 credits, who are identified by the college as being in good academic standing, and who are registered in a NYS approved teacher preparation program. Field placements must be of at least five weeks duration in an urban area. Colleges/Universities may grant credits and may charge a fee for such credits. Placements may also substitute for, or count toward graduation field experience requirements. Students eligible for awards may receive up to \$2,000 annually and may participate more than once.

Eligible Applicants: Big Five school districts may apply for these funds to establish linkages with teacher education programs that will provide field experiences in the City School Districts of Buffalo, Rochester, Syracuse, and Yonkers and in New York City Department of Education schools for students who:

- **Are enrolled full-time in a New York State registered teacher preparation program.**
- Have successfully completed 60 or more college credits.
- Are in good academic standing (determined by institution of higher education of attendance) at an accredited New York State institution in the base year.
- Demonstrate the desire to enter the teaching profession.
- Are recommended by a college or university to participate in the program.
- **Agree to a service agreement determined by the Board of Education.**

Allowable Expenses:

- These funds may be used to provide stipends, housing, or other expenses related to students' participation in this component.

Note: It is strongly recommended that linkages be established and maintained with those colleges and universities that have established Teacher Opportunity Corps, Teacher Leader Quality Partnership Programs (Appendices F and G), or other similar programs.

New York State Master Teacher Program

Purpose: The purpose of the Master Teacher Program is to provide funds for a school district to obtain Master Teacher Awards in order to attract highly qualified, experienced, expert teachers to teach in SURR or low-performing schools. **Only districts with a building designated as SURR or low performing are eligible.** Teacher applicants for the award must be Nationally Board Certified and employed full-time in a low-performing public school. Teachers granted awards must serve one year and might serve up to three years in a SURR or low-performing school for each award received. The initial annual award is \$10,000 and is renewable for two additional years. The maximum cumulative total of all awards is \$30,000. These funds are in addition to and not a part of the teachers' base salary.

Eligible Applicants:

Eligible school districts are those school districts with school buildings that have been designated by SED as SURR or low-performing schools. These districts may apply for funding for a master teacher to serve in those buildings.

Eligible Teachers are defined as those teachers who:

- Are Nationally Board Certified (determined by The National Board for Professional Teaching Standards)
- Are employed full time at a SURR or low-performing public school
- **Agree to serve up to three years (one year for each award) at the SURR or low-performing school**

Allowable Expenses

These funds may be used to provide the additional stipends awarded to Designated Master Teachers serving in SURR or low-performing schools.

Non-allowable Expenses:

These funds may **NOT** be used to pay fringe benefits or indirect or administrative costs on these awards.

Teacher Recruitment Tuition Reimbursement Program

Purpose: The purpose of the Tuition Reimbursement Program is to provide funds to school districts to reimburse teachers for courses taken towards meeting requirements for professional or permanent certification. Reimbursement awards of up to \$700 per course (or the actual cost for an approved course, whichever is less) are available to teachers with initial, transitional, or provisional certification who **do not hold any** professional or permanent certification in New York State. Initial awards may be received for up to three courses (\$2,100) and then renewed for a second year (for up to three courses), but the total initial and renewal awards combined may not exceed \$4,200. There is a one-year service agreement for each award given (up to \$2,100), irrespective of the amount awarded. The maximum award a teacher may receive is \$2,100 per year or \$4,200 for two years, provided that he/she is still in need of six courses for permanent or professional certification. Those professional development courses that are required after 2004 to maintain professional certification may **NOT** be counted in this area.

Definition:

Approved course: a course in a registered program for the preparation of teachers at **an accredited New York State higher education institution**, which is taken towards meeting requirements for professional or permanent certification to teach in the public schools in New York State.

Eligible Applicants: School districts may apply for funds to provide tuition reimbursement to teachers (must meet all three conditions):

- with initial, transitional, or provisional certification who do **NOT** hold any permanent or professional certification to teach in public schools in New York State
- who are employed full-time for the school year by a public school in a shortage area or subject shortage area
- **who agree to teach one year in a teacher or subject shortage area as a condition of receiving the award**

Allowable Expenses:

Funds may be used for tuition for courses required for professional or permanent certification.

Teachers can receive a second award for up to three additional courses provided that:

- The teacher still has three courses required for permanent/professional certification; and
- The recipient has provided satisfactory teaching service in the previous year.

Non-allowable Expenses:

- Funds may **NOT** be used for professional development courses required after 2004.
- Funds may **NOT** be used for courses in excess of those required for professional or permanent certification.
- Funds may **NOT** be used for fringe benefits or indirect or administrative costs on the awards.

Science and Mathematics Tuition Reimbursement Program

Purpose: The purpose of the Science and Mathematics Recruitment Tuition Reimbursement Program is to provide funds to school districts to reimburse teachers for courses taken towards meeting requirements for a transitional certificate to teach science or mathematics in a low-performing school. This section provides an initial tuition reimbursement award of \$4,000 per year (or the actual annual tuition cost of the approved program, whichever is less) and is renewable for an additional year. The total of all awards to a recipient may not exceed the total tuition cost of the approved program. There is a one-year service agreement for each award given. These awards shall be given in addition to and are **NOT** part of the teacher's base salary.

Definition:

Approved program: An approved program is a registered program for the preparation of teachers at an accredited New York State institution of higher education that is taken towards meeting requirements for permanent or professional certification to teach in the public schools of the state.

Eligible Applicants: School districts may apply for funds to provide tuition reimbursement to Teachers that meet all three requirements:

- that have received or will receive a transitional certificate to teach science or mathematics
- who will be employed full-time for the school year for which the award is to be made.
- **who agree to teach in a low-performing school as a condition of receiving the award.**

Allowable Expenses:

Funds may be used for tuition for courses required for professional or permanent certification.

Teachers can receive a second award for up to three additional courses provided that:

- The teacher still has three courses required for permanent/professional certification; and
- The recipient has provided satisfactory teaching service in the previous year.

Non-allowable Expenses:

- Funds may **NOT** be used for professional development courses required after 2004.
- Funds may **NOT** be used for courses in excess of those required for professional or permanent certification.
- Funds may **NOT** be used for fringe benefits or indirect or administrative costs on the awards.

Summer Teacher Training Program (for New York City Department of Education Schools Only)

Purpose: This program is only available to New York City Department of Education Schools to provide intensive summer training for certified teachers employed by the New York City Department of Education for the first time. Teachers may hold initial, transitional, provisional, permanent, or professional certification. Funds may be used for training and orientation activities provided by the school district and are limited to \$1,000 per teacher. Allowable expenses include activities associated with team teaching and cooperative teachers and training to use the new standards and assessments. Up to \$225,000 may be used by the district for outreach and recruitment expenses.

Eligible Applicants: NYCDOE schools may use these funds to provide intensive summer training for teachers who hold initial, transitional, provisional, permanent, or professional certification who will teach in the city school district for the first time.

Allowable Expenses:

Allowable expenses for this program include payment of expenses incurred by the NYC DOE for the training and orientation of certified teachers employed by the district for the first time including:

- Team teaching with cooperating teachers
- Observing summer school classes
- Training in the New York State Teaching and Learning Standards
(www.emsc.nysed.gov/ciai/)

Non-allowable Expenses:

No stipends to teachers.

Method of Determining Award Amounts

Grants will be awarded based upon high RFP scores to eligible school districts following a competitive process that takes into account the following:

- A. **Priority group.** Available funds will be awarded based upon the rating received on the proposals from eligible districts. Proposals will be listed in rank order and awarded funds until no funds remain available. Priority is scored and must be used by districts when determining the schools within the districts receiving specific Teacher of Tomorrow funds. The following priorities (P1) Schools Under Registration Review that are designated as teacher and/or subject shortage areas; (P2) Low-Performing Schools that are designated as teacher and/or subject shortage areas; (P3) Schools that are designated as teacher and/or subject shortage areas, are to be utilized by Districts in making funds available to school within the District.
- B. **Amount of State Appropriations.** Sixty per cent of funds awarded will be made available to any one school district in a city with a population in excess of one million (currently New York City only). Forty per cent of funds will be awarded to the Rest of State.
- C. **A cost analysis of the proposed project budget.** Before the amount of a new grant is set, the staff does a cost analysis of the project. Each applicant's proposed budget will be reviewed, and adjustments will be made to eliminate non-allowable items and any other items deemed to be inappropriate (costs will be examined to determine if they are necessary, reasonable, and allowable under applicable guidelines, statutes, and regulations). The cost analysis shows whether the applicant can achieve the objectives of the project with reasonable efficiency and economy under the budget in the application.
- D. **A review of both the Narrative and the [District Data form \(Attachment V\)](#)** to determine the degree to which school districts meet the criteria established in statute.

In addition:

- The Summer Teacher Training Program funds may only be awarded to New York City.
- The Summer-in-the-City Internship Program funds may only be awarded to New York City, Yonkers, Buffalo, Rochester, and Syracuse.
- There is a maximum limit of \$225,000 in funding for teacher recruitment and outreach activities for the NYC Department of Education only.

Application Review and Rating

The review process is as follows:

Applications will then be rank ordered based upon the degree to which they meet the following funding/technical criteria, according to final scores:

1. Magnitude of teacher and/or subject area shortages in the school district
2. Number of teachers employed in the district teaching with modified temporary or provisional licenses

3. Number of Summer-in-the-City student internships proposed
4. Number of new teachers the district intends to hire in the coming school year, particularly in shortage areas
5. Fiscal capacity and geographic isolation of district
6. Number of High Need Schools in the district
7. Evidence of project collaboration with teacher preparation programs and/or teacher development programs, such as Teacher Opportunity Corps and Teacher/Leader Quality Partnerships (See Appendices F and G)

Final scores will be determined by adding the funding/technical criteria score (maximum 80 points) to the average score for all grant categories applied for (maximum 20 points). Refer to the [Application Evaluation Rubric](#) for further details on how the narrative is scored.

Reports

School Districts must retain records of all fund expenditures by category and a list of participating teachers, with a unique identification number for each teacher. For each teacher, the list must include the program category in which he or she is participating, the dollar amount of each award received, and successive awards given. Records must also include copies of service agreements and copies of all forms used by the district in administering the program. If a college grants credit for the Summer in the City Program, a course description must also be kept on file. **A Final Report will be required on August 7, 2009** for activities conducted July 1, 2008 through June 30, 2009. The Office of K-16 Initiatives and Access Programs will distribute forms to school districts at least 30 days prior to report dates. Failure to provide required reports when requested will jeopardize future awards.

Appeals Process

If an application is not recommended for funding, the applicant may appeal the recommendation. The process is as follows:

If an applicant's proposal is not recommended for funding, the applicant can file a formal written appeal of the award results. The Contract Administration Unit (CAU) will convene a review team that will include at least one staff member from NYSED's Office of Counsel, CAU, and the Program Office. The appeal review team should be provided a copy of the written appeal, the merits are discussed and an agency decision is completed. Counsel's Office will provide the applicant with written notification of the results. The original appeal and decision should be filed with OSC when the contract is submitted for approval and CAU will advise OSC that an appeal was filed.

The appeal and any documentation should be sent to:

Johanna Duncan-Poitier
Senior Deputy Commissioner of P-16
New York State Education Department
89 Washington Avenue
2 West Mezzanine Education Building
Albany, New York 12234
ohetot@mail.nysed.gov

Application Instructions

[Application for Funding Narrative Format](#)

Application for Funding

School districts must submit one original and three copies of the application for funding. The original must be clearly identified. An application for funding requires the original signature of the district Superintendent or Chancellor on the application [Cover Page](#). **Applications for funding must be submitted on or before March 31, 2008.** An application for funding meets the deadline requirement if it has a legible postmark, shipping label, invoice, or receipt from the US Postal Service or a commercial carrier bearing the date of March 31, 2008, or earlier. Private metered postmarks will not be accepted as proof of meeting the required deadline. Hand delivered applications must be received at the Teacher Development Programs Unit office by 5:00 p.m. on or before March 31, 2008. Applications that do not meet the deadline requirement will not be considered.

Applicants must limit the Funding/Technical Criteria narrative to twelve double-spaced pages in a 12-point font, and all information requested in this section must be contained within the narrative portion of the application. Narratives for each grant category applied for must not exceed two pages. The narrative should present a cohesive document, with each individual section related to all other sections, and must adhere to the format indicated.

All required documents must be submitted in the order indicated on the [Application Checklist \(Attachment III\)](#).

Submit only one application to request funds in any or all grant categories. Applications will not receive additional points if applying for multiple categories or fewer points if applying for one. Any individual grant category requests that do not meet program requirements or criteria can be disqualified.

Narrative Format

The narrative is the applicant's opportunity to provide a comprehensive description of the district, the district's recruitment and retention needs, and the specific manner in which Teachers of Tomorrow incentives will be used to address these needs. Refer to [Application Review and Rating](#) and the [Application Evaluation Rubric](#) for details on how the narrative is scored. Refer to [Method of Determining Award Amounts](#) for details on how the narrative is used in conjunction with other considerations during the review process.

Applicants must limit the Funding/Technical Criteria narrative to ten double-spaced pages in a 12-point font, and all information requested in this section must be contained within the narrative portion of the application. The narrative should present a cohesive document, with each individual section related to all other sections, and must adhere to the format indicated below.

Funding/Technical Criteria (80 points)

A. District Profile (10 points)

Describe how the district demonstrates congruence with funding/technical criteria by providing an overview of the district and its needs. Include in your description, as relevant, an outline of district need-to-resource capacity; student needs; school performance; district fiscal capacity; and district location, particularly if located in a remote/rural or underfunded region. Indicate if any of the schools to be funded are also High Need schools. Include both qualitative and quantitative information (two pages maximum).

B. Need for Project (30 points)

Describe district needs in terms of funding/technical criteria by illustrating the magnitude of teacher and/or subject shortage areas, as well as past, present, and future efforts to hire new teachers, particularly in shortage areas. Provide information regarding the number/percentage of district teachers who currently have modified temporary or provisional certification. Describe any past or present efforts to provide additional training and/or preparation for teachers to obtain certification. Include both qualitative and quantitative information (three pages maximum).

C. Project Activities (30 points)

Provide a detailed explanation of how the district plans to recruit additional teachers in schools that are designated as teacher and/or subject shortage areas. Indicate the number of new teachers that the district intends to hire, particularly in shortage areas. Describe any strategies in place for retaining existing teachers, particularly those in shortage areas. Indicate proposed Summer in the City internships (three pages maximum).

D. Consultation/Collaboration (10 points)

Describe any linkages between the district and teacher preparation programs and/or teacher development programs, such as Teacher Opportunity Corps and Teacher/Leader Quality Partnerships (one page maximum).

Grant Categories (20 points)

Recruitment incentive Program

Describe, in detail, the process that the school district will use to recruit and identify award recipients. Include the method to be utilized if the number of qualified applicants exceeds the available funds. **Include a description of the mechanism and timing of payment** (two pages maximum).

Summer in the City Internship Program

Describe, in detail, the programs and how students will be chosen. Specify how linkages will be established and maintained with colleges and universities with approved teacher education programs. Explain the duration of the program (at least five weeks), any stipends provided, housing expenses, training and professional development opportunities available, and a description of activities interns will participate in with students. Also, explain the process that will be used to select applicants (two pages maximum).

New York State Master Teacher Program

Describe, in detail, the process of recruiting and choosing a master teacher, the role of this person in the SURR or low-performing school classroom, the way in which the master teacher will be assigned to a classroom, and the arrangements that will be made with the master teacher's current district or union to ensure that he/she can return to his/her former position (two pages maximum).

Teacher Recruitment Tuition Reimbursement Program

Describe, in detail, the process of choosing teachers eligible for awards, awarding funds, tracking teachers' progress towards permanent certification, and tracking total award amounts to each award recipient (two pages maximum).

Science and Mathematics Tuition Reimbursement Program

Describe in detail, the process of choosing teachers eligible for awards, awarding funds, tracking teachers' progress towards meeting requirements for a transitional certificate to teach science or mathematics and tracking total award amounts to each award recipient (two Pages maximum).

Summer Teacher Training Program (for New York City Department of Education schools only)

Describe, in detail, the process of choosing applicants, the scope and duration of training to be provided, and the methods of providing such training. In addition, a description of the method of ensuring and identifying teachers' attendance at such training is required (two pages maximum).

**For Discretionary Grant Programs
Teachers of Tomorrow Program**

APPLICATION COVER PAGE

Please refer to the Application Instructions on for detailed information about completing this page and the other required components of this application.

Agency Code

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Agency Name:	Contact Person:
Address: City: Zip Code:	Title:
	Telephone:
	Fax:
	E-Mail:
County:	Funding Requested:

I hereby certify that I am the applicant’s chief school/administrative officer and that the information contained in this application is, to the best of my knowledge, complete and accurate. I further certify, to the best of my knowledge, that any ensuing program and activity will be conducted in accordance with all applicable Federal and State laws and regulations, application guidelines and instructions, Assurances, Certifications, Appendix A, and that the requested budget amounts are necessary for the implementation of this project. It is understood by the applicant that this application constitutes an offer and, if accepted by the NYS Education Department or renegotiated to acceptance, will form a binding agreement. It is also understood by the applicant that immediate written notice will be provided to the grant program office if at any time the applicant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

Authorized Signature (in blue ink)	Chief School/Administrative Officer Title:
Typed Name:	Date:

TERMS AND CONDITIONS

1. The recipient will, if funded, operate the **Teachers of Tomorrow Program** within the letter and spirit of all pertinent legislation and rules, including the 2008-2009 **Teachers of Tomorrow Program** Guidelines.
2. The recipient will, if funded, maintain local efforts related to the recruitment and retention of teachers currently in place at a level equivalent to that of the base year or will match **Teachers of Tomorrow Program** grant funds received.
3. Funds from the state **Teachers of Tomorrow Program** will supplement, not supplant, local expenditures from and will not duplicate expenditures used for similar purposes.
4. All activities supported by the state **Teachers of Tomorrow Program** will, to the extent possible, be accessible to persons with disabilities
5. Upon request, the recipient will provide State Education Department staff access to its records and other sources of information concerning the operation of the **Teachers of Tomorrow Program**.
6. Required reports will be submitted to the New York State Education Department by August 7, 2009.
7. All materials developed in whole or in part with the support of state **Teachers of Tomorrow Program** funds including publicity releases and program announcements, will include the following statement:

Support for the development of this material was provided by a grant under the *Teachers of Tomorrow Program* administered by the New York State Education Department.

APPLICATION CHECKLIST

GENERAL ELIGIBILITY REQUIREMENTS

1. District intends to fund one or more of the following:

- Schools Under Registration Review that are designated as teacher and/or subject shortage areas
- Low-performing schools that are designated as teacher and/or subject shortage areas
- Schools that are designated as teacher and/or subject shortage areas

2. Applicant attests that grant funds do not supplant local funds currently used for similar purposes.

Yes No

3. Applicant attests that district will maintain local efforts related to the recruitment or retention of teachers or will match grant funds received from the Teachers of Tomorrow Program.

Yes No

REQUIRED DOCUMENTS

Listed below are the required documents for a complete application, **in the order that they should appear**. Use this checklist to ensure that your application is complete, meets all basic requirements, and is in compliance with the guidelines.

Required Documents	Checked by Applicant	Checked by SED
Application Cover Page with original signature in blue ink (Attachment I)	<input type="checkbox"/>	<input type="checkbox"/>
Terms and Conditions (Attachment II)	<input type="checkbox"/>	<input type="checkbox"/>
Application Checklist (Attachment III)	<input type="checkbox"/>	<input type="checkbox"/>
Funds Requested (Attachment IV)	<input type="checkbox"/>	<input type="checkbox"/>
District Data (Attachment V)	<input type="checkbox"/>	<input type="checkbox"/>
Application Narrative	<input type="checkbox"/>	<input type="checkbox"/>
A copy of the service obligation for each funding category applied for	<input type="checkbox"/>	<input type="checkbox"/>
A Proposed Budget, including FS-20	<input type="checkbox"/>	<input type="checkbox"/>

SED Reviewer Name _____ SED Reviewer Signature _____

FUNDS REQUESTED

Please complete the following table by providing requested information for each funding category applied for. **(Please read the Grant Funded Programs section carefully. Some of the categories contain restrictions.)**

Category	Amount Requested	Number of teachers/interns that will be funded	Subjects taught by funded teachers
Recruitment Incentive Program			
Summer in the City Internship *			
NYS Master Teacher Program			
Teacher Recruitment Tuition Reimbursement			
Science and Mathematics Tuition Reimbursement Program			
Summer Teacher Training Program **			
Totals			

Please note: Individual teachers may receive funds from only one category in a given school year but may receive multiple awards from that category in successive years if it is so stipulated in the guidelines. Required reports will require names and a unique identification number of teachers receiving funds from each category.

* The Summer in the City Internship Program is limited to City School Districts in Buffalo, Rochester, Syracuse and Yonkers and NYC DOE schools.

** The Summer Teacher Training Program is limited to NYC DOE only.

DISTRICT DATA

Please provide the following:

Number of SURR schools in district	
Percentage of schools designated at SURR	
Number of low-performing schools in district	
Percentage of schools designated as low-performing schools	
Total number of teachers currently employed in district	
Number of additional teachers needed in district	
Percentage of teaching positions currently vacant	
Percentage of teaching vacancies in subject-shortage areas	
Percentage of teachers with 20 years service or over	
Percentage of teachers with less than 5 years of service	
Percentage of teachers with initial, transitional, or provisional certification	
Percentage of teachers with professional certification	
District turnover rate for certified teachers	

Is the district a teacher or subject shortage area Yes No

Type of district Urban Suburban Rural

Has the district been identified as high-need? Yes No

<u>Grant Applicant Information</u>			
Funding Source:			
Report Prepared By:			
Name of Applicant:			
Street Mailing Address:			
City:		State:	Zip Code:
County:			
Telephone #:		E-Mail Address:	
Project Funding Dates:	Start:	End:	
	/ / month day year	/ / month day year	

INSTRUCTIONS

- ❖ **Submit the original FS-20 Budget Summary and the required number of copies along with the completed application directly to the appropriate State Education Department office as indicated in the application instructions for the grant program for which you are applying. DO NOT submit this form to the Grants Finance.**
- ❖ **Please submit the FS-20 Budget Summary as a two page form (not back-to-back on a single sheet).**
- ❖ Enter whole dollar amounts only. The amounts must agree with the budget category totals from each Budget Category and Narrative Form.
- ❖ For changes in agency or payee address contact the State Education Department office indicated on the application instructions for the grant program for which you are applying.
- ❖ An approved copy of the FS-20 Budget Summary will be returned to the contact person noted above. A window envelope will be used; please make sure that the contact information is accurate, legible and confined to the address field.
- ❖ For information on budgeting, including 2007-08 **REVISED** guidelines for equipment and supplies, refer to the Fiscal Guidelines for Federal and State Aided Grants at www.oms.nysed.gov/cafe/.
- ❖ You can fill this form out in Word. **Original signatures required.**

TOT 2008-2009 BUDGET (check one):

Proposed

Institution Name:

Approved

Number of TOT Served:

Amendment #

Date:

TOT 2008-2009 BUDGET

ROUND CENTS TO THE NEAREST DOLLAR

Line No.	Expenditure Category	FS-10 Code	TOT (1)	Institution (2)	Other Sources (3)	TOTAL (4)
1	Salaries for Professional Personnel	15				
2	Salaries for Non-Professional Personnel	16				
	a. Clerical/Secretarial					
	b. Student Assistants					
	c. Other					
3	Purchased Services	40				
	a. Contractual Services					
	b. Subcontractual Services					
4	Supplies & Materials	45				
	a. Instructional					
	b. Other					
5	Travel Expenses	46				
	a. Student/Programmatic					
	b. Staff/Administrative					
6	Employee Benefits	80				
	a. Professional					
	b. Clerical/Secretarial					
	c. Student Assistants					
	d. Other					
7	SUBTOTAL of Lines 1-6					
8	BOCES Services	49				
9	Minor Remodeling	30				

19	Equipment	20				
11	GRAND TOTAL					

The figures to be entered in the LSA column (1) on lines with the FS-10 number codes must correspond to the totals reported for each budget code category on the FS-10 form.

ALL AMENDMENTS TO THE BUDGET MUST BE SUBMITTED BY JUNE 1, 2009

Applicant Name:

Title of Grant:

Budget Category and Narrative Form
SALARIES FOR PROFESSIONAL STAFF: Code 15

Include only staff that are employees of the agency. Do not include consultants or per diem staff. Do not include central administrative staff that are considered to be indirect costs, e.g., business office staff. One full-time equivalent (FTE) equals one person working an entire week for each week of the project. Express partial FTE's in decimals, e.g., a teacher working one day per week equal .2 FTE.

Specific Position Title	Full-time Equivalent	Annualized Rate of Pay	Project Salary
TOTAL (transfer to FS-20, Budget Summary Form)			

In the space below, please describe how the positions identified above will support the project activities and contribute to program goals.

Applicant Name:

Title of Grant:

Budget Category and Narrative Form
SALARIES FOR SUPPORT STAFF: Code 16

Include salaries for teacher aides, secretarial and clerical assistance, and for personnel in pupil transportation and building operation and maintenance. Do not include administrative staff that are considered to be indirect costs, e.g., account clerks.

Specific Position Title	Full-time Equivalent	Annualized Rate of Pay	Project Salary
TOTAL (transfer to FS-20, Budget Summary Form)			

In the space below, please describe how the positions identified above will support the project activities and contribute to program goals.

Applicant Name:
 Title of Grant:

Identify the type of expenditure by general category (i.e., consultants, rentals, tuition, printing, communications, and other contractual services).

Purchased Services from a BOCES, if other than the applicant agency, should *not* be budgeted under this expenditure category. Use Purchased Services with BOCES, Code 49.

An agency cannot purchase services from themselves.

For contracts exceeding \$25,000, identify the contractor and contract amount. Copies of contracts may be requested by the State Education Department.

Description of Item	Provider of Services	Proposed Expenditure
Total (transfer to FS-20, Budget Summary Form)		

In the space below, describe how the purchased services itemized above will support the project activities and contribute to the program goals.

Applicant Name:
Title of Grant:

Budget Category and Narrative Form
SUPPLIES AND MATERIALS: Code 45
AND EQUIPMENT LESS THAN \$5,000

Identify the type of supplies or materials by general category (i.e., instructional, office, books, computer software, and items of equipment with a unit cost less than \$5,000).

Description of Category	Proposed Expenditure
Total (transfer to FS-20, Budget Summary Form)	

In the space below, please describe how the supplies and materials and equipment less than \$5,000 itemized above will support the project activities and contribute to the program goals.

Applicant Name:
Title of Grant:

Budget Category and Narrative Form

TRAVEL EXPENSES: Code 46

List student transportation and staff travel between instructional sites. List each student field trip separately. It is not necessary to identify the destination.

Include travel expenses for conferences costs, out-of-travel travel and costs for staff development programs, if allowable expenditures. Identify the destination.

Destination	Purpose of Travel	Proposed Expenditure
Total (transfer to FS-20, Budget Summary Form)		

In the space below, please describe how the travel expenses itemized above will support the project activities and contribute to the program goals.

Applicant Name:
Title of Grant:

Budget Category and Narrative Form
EMPLOYEE BENEFITS: Code 80

Agencies may choose to calculate the proposed Employee Benefits using their agency's Fringe Benefits (FB) rate or itemizing the specific benefits. The FB Rate for project personnel must be the same as those used for other agency personnel. Only the Employee Benefits, which are attributable to the professional and support staff identified in Code 15 may be included in this section.

Complete either Section I or Section II.

Section I – Calculation of Fringe Benefits (FB) using the Agency's FB rate.

Agency Fringe Benefit Rate	Project Salaries	Proposed Expenditure
Total (transfer to FS-20 Budget Summary Form)		

Section II – Itemize Specific Categories of Benefits

Benefit	Proposed Expenditure
Social Security	
Retirement (NYS Teachers, NYS Employees, Other)	
Health Insurance	
Worker's Compensation	
Unemployment Insurance	
Other (Identify)	
Total (transfer to FS-20, Budget Summary Form)	

Applicant Name:
Title of Grant:

Budget Category and Narrative Form
PURCHASED SERVICES WITH BOCES: Code 49

Describe the services to be purchased, the name of the BOCES and the proposed amount.

Description of Services	Name of BOCES	Proposed Expenditure
Total (transfer to FS-20, Budget Summary Form)		

In the space below, please describe how the Purchased Services with BOCES itemized above will support the project activities and contribute to the program goals.

Application Evaluation Rubric Teachers of Tomorrow Program

Applicant:			
Reviewer Initials	Review Completed:	Funding Requested:	Score:

Funding Categories Requested

Check all that apply:

- Recruitment Incentive Program
- Science and Mathematics Tuition Reimbursement Program
- Summer in the City Internship Program
- NYS Master Teacher Program
- Teacher Recruitment Tuition Reimbursement
- Summer Teacher Training Program

Funding/Technical Priorities

Check all that apply:

- District will use funds to address teacher and/or subject shortage areas in SURR schools
- District will use funds to address teacher and/or subject shortage areas in Low-Performing schools
- District will use funds for schools that are designated as teacher and/or subject shortage areas

Narrative

Rating Guidelines:

Excellent -	Specific and comprehensive. Complete, detailed, and clearly articulated information as to how the criteria are met. Well-conceived and thoroughly developed ideas.
Good -	General but sufficient detail. Adequate information as to how the criteria are met, but some areas are not fully explained and/or questions remain. Some minor inconsistencies and weaknesses.
Fair -	Sketchy and non-specific. Criteria appear to be minimally met, but limited information is provided about approach and strategies. Lacks focus and detail.
Poor -	Does not meet the criteria, fails to provide information, provides inaccurate information, or provides information that requires substantial clarification as to how the criteria are met.
N/A -	Does not address the criteria or simply re-states the criteria.

Funding/Technical Criteria

	Very Good	Good	Fair	Poor	N/A
A. District Profile [15 points]					
The applicant provides a comprehensive description of the district, including the following:					
Both qualitative and quantitative information on district need-to-resource capacity, as well as student needs and demographics.	3.00	2.25	1.50	.75	0
Percentage of schools designated at SURR	3.00	2.25	1.50	.75	0
Percentage of schools designated as low-performing schools	3.00	2.25	1.50	.75	0
Percentage of schools designated as teacher and/or subject shortage areas	3.00	2.25	1.50	.75	0
Percentage of schools designated as Urban or Rural	3.00	2.25	1.50	.75	0
Comments:	Score () out of 15				

	Very Good	Good	Fair	Poor	N/A
B. Need for Project [30 points]					
The applicant describes the overall need for the project by addressing the following criteria:					
Both qualitative and quantitative information on the magnitude or severity of teacher and/or subject shortage areas.	3.00	2.25	1.50	.75	0
Past, present, and future efforts to hire new teachers, particularly in shortage areas	3.00	2.25	1.50	.75	0
Percentage of teachers with 20 years service or over	3.00	2.25	1.50	.75	0
Percentage of teachers with less than 5 years of service	3.00	2.25	1.50	.75	0
Percentage of teachers with initial, transitional, or provisional certification	3.00	2.25	1.50	.75	0
Percentage of teachers with professional certification	3.00	2.25	1.50	.75	0
Percentage of teaching positions currently vacant	3.00	2.25	1.50	.75	0
Percentage of teaching vacancies in subject-shortage areas	3.00	2.25	1.50	.75	0
District turnover rate for certified teachers	3.00	2.25	1.50	.75	0
Description of past or present efforts to provide additional training and/or preparation for teachers to obtain certification.	3.00	2.25	1.50	.75	0
Comments:	Score () out of 30				

	Very Good	Good	Fair	Poor	N/A
C. Project Activities [30 points] The applicant provides a comprehensive description of the project activities, including the following:					
An explanation of how the district plans to recruit additional teachers and an indication of the number of new teachers the district intends to hire, particularly in shortage areas	10.00	7.50	6.00	2.50	0
Strategies in place for retaining existing teachers, particularly those in shortage areas	10.00	7.50	6.00	2.50	0
Local efforts related to the recruitment and retention of teachers.	10.00	7.50	6.00	2.50	0
Comments:	Score () out of 30				

	Very Good	Good	Fair	Poor	N/A
D. Consultation/Collaboration [10 points] <i>If applicable</i>					
The applicant describes linkages between the district and teacher preparation programs and/or teacher development programs, such as Teacher Opportunity Corps and Teacher/Leader Quality Partnerships.	10.00	7.50	5.00	2.50	0
Comments:	Score () out of 10				

Total Score, Funding/Technical Criteria: () out of 80

Grant Categories

	Very Good	Good	Fair	Poor	N/A
1. Recruitment Incentive Program [20 points]					
Applicant provides a detailed description of the process that the school district will use to recruit and identify award recipients	8.00	6.00	4.00	2.00	0
Applicant describes the method to be utilized if the number of qualified applicants exceeds the available funds	8.00	6.00	4.00	2.00	0
A description of the mechanism and timing of payment is included	4.00	3.00	2.00	1.00	0
Comments:	Score () out of 20				

	Very Good	Good	Fair	Poor	N/A
2. Summer in the City Internship Program (for Yonkers, Buffalo, Syracuse, Rochester, and NYC schools only) [20 points]					
Applicant describes, in detail, the programs and their duration and the process that will be used to select applicants	5.00	3.75	2.50	1.00	0
Applicant explains how linkages will be established and maintained with colleges and universities with approved teacher education programs	5.00	3.75	2.50	1.00	0
Applicant provides a description of activities that interns will participate in with students	5.00	3.75	2.50	1.00	0
Applicant provides an outline of student expenses covered by the grant, including stipends, housing costs, and training	5.00	3.75	2.50	1.00	0
Comments:	Score () out of 20				

	Very Good	Good	Fair	Poor	N/A
3. NYS Master Teacher Program [20 points]					
Applicant describes, in detail, the process of recruiting and choosing a master teacher	5.00	3.75	2.50	1.00	0
Applicant describes the role of the master teacher in the SURR or low-performing classroom	5.00	3.75	2.50	1.00	0
Applicant describes the method that will be used to assign the master teacher to a classroom	5.00	3.75	2.50	1.00	0
Applicant describes the arrangements that will be made with the master teacher's current district or union to ensure that he/she can return to his/her former position	5.00	3.75	2.50	1.00	0
Comments:	Score () out of 20				

	Very Good	Good	Fair	Poor	N/A
4. Teacher Recruitment Tuition Reimbursement Program [20 points]					
Applicant describes, in detail, the process used to select teachers eligible for awards	8.00	6.00	4.00	2.00	0
Applicant describes the process used for awarding funds and for tracking progress toward permanent certification	8.00	6.00	4.00	2.00	0
Applicant describes the method that will be used to track cumulative award amounts to each recipient	4.00	3.00	2.00	1.00	0
Comments:	Score () out of 20				

	Very Good	Good	Fair	Poor	N/A
5. Science and Mathematics Tuition Reimbursement Program [20 points]					
Applicant describes, in detail, the process used to select teachers eligible for awards	8.00	6.00	4.00	2.00	0
Applicant describes the process used for awarding funds and for tracking progress toward transitional certification	8.00	6.00	4.00	2.00	0
Applicant describes the method that will be used to track cumulative award amounts to each recipient	4.00	3.00	2.00	1.00	0
Comments:	Score () out of 20				

	Very Good	Good	Fair	Poor	N/A
6. Summer Teacher Training Program (for NYC Schools only) [20 points]					
Applicant describes, in detail, the process used to select participants	8.00	6.00	4.00	2.00	0
Applicant describes the scope and duration of the training to be provided	8.00	6.00	4.00	2.00	0
Applicant describes the method that will be used to ensure and identify participants' attendance at such training.	4.00	3.00	2.00	1.00	0
Comments:	Score () out of 20				

Scoring

Recruitment Incentive Program Score _____
Summer in the City Internship Program Score _____
NYS Master Teacher Program Score _____
Teacher Recruitment Tuition Reimbursement Score _____
Science & Mathematics Tuition Reimbursement Program Score _____
Summer Teacher Training Program Score _____

Total

(total) _____ / _____ (# grant categories applied for) = _____ (grant category score)

Grant Category Score _____ (+)

Funding/Technical Criteria Score _____

Total Application Score _____

STANDARD CLAUSES FOR NYS CONTRACTS

The parties to the attached contract, license, lease, amendment or other agreement of any kind (hereinafter, "the contract" or "this contract") agree to be bound by the following clauses which are hereby made a part of the contract (the word "Contractor" herein refers to any party other than the State, whether a contractor, licensor, licensee, lessor, lessee or any other party):

1. EXECUTORY CLAUSE. In accordance with Section 41 of the State Finance Law, the State shall have no liability under this contract to the Contractor or to anyone else beyond funds appropriated and available for this contract.

2. NON-ASSIGNMENT CLAUSE. In accordance with Section 138 of the State Finance Law, this contract may not be assigned by the Contractor or its right, title or interest therein assigned, transferred, conveyed, sublet or otherwise disposed of without the previous consent, in writing, of the State and any attempts to assign the contract without the State's written consent are null and void. The Contractor may, however, assign its right to receive payment without the State's prior written consent unless this contract concerns Certificates of Participation pursuant to Article 5-A of the State Finance Law.

3. COMPTROLLER'S APPROVAL. In accordance with Section 112 of the State Finance Law (or, if this contract is with the State University or City University of New York, Section 355 or Section 6218 of the Education Law), if this contract exceeds \$50,000 (or the minimum thresholds agreed to by the Office of the State Comptroller for certain S.U.N.Y. and C.U.N.Y. contracts), or if this is an amendment for any amount to a contract which, as so amended, exceeds said statutory amount, or if, by this contract, the State agrees to give something other than money when the value or reasonably estimated value of such consideration exceeds \$10,000, it shall not be valid, effective or binding upon the State until it has been approved by the State Comptroller and filed in his office. Comptroller's approval of contracts let by the Office of General Services is required when such contracts exceed \$85,000 (State Finance Law Section 163.6.a).

4. WORKERS' COMPENSATION BENEFITS. In accordance with Section 142 of the State Finance Law, this contract shall be void and of no force and effect unless the Contractor shall provide and maintain coverage during the life of this contract for the benefit of such employees as are required to be covered by the provisions of the Workers' Compensation Law.

5. NON-DISCRIMINATION REQUIREMENTS. To the extent required by Article 15 of the Executive Law (also known as the Human Rights Law) and all other State and Federal statutory and constitutional non-discrimination provisions, the Contractor will not discriminate against any employee or applicant for employment because of race, creed, color, sex, national origin, sexual orientation, age, disability, genetic predisposition or carrier status, or marital status. Furthermore, in accordance with Section 220-e of the Labor Law, if this is a contract for the construction, alteration or repair of any public building or public work or for the manufacture, sale or distribution of materials, equipment or supplies, and to the extent that this contract shall be performed within the State of New York, Contractor agrees that neither it nor its subcontractors shall, by reason of race, creed, color, disability, sex, or national origin: (a) discriminate in hiring against any New York State citizen who is qualified and available to perform the work; or (b) discriminate against or intimidate any employee hired for the performance of work under this contract. If this is a building service contract as defined in Section 230 of the Labor Law, then, in accordance with Section 239 thereof, Contractor agrees that neither it nor its subcontractors shall

by reason of race, creed, color, national origin, age, sex or disability: (a) discriminate in hiring against any New York State citizen who is qualified and available to perform the work; or (b) discriminate against or intimidate any employee hired for the performance of work under this contract. Contractor is subject to fines of \$50.00 per person per day for any violation of Section 220-e or Section 239 as well as possible termination of this contract and forfeiture of all moneys due hereunder for a second or subsequent violation.

6. WAGE AND HOURS PROVISIONS. If this is a public work contract covered by Article 8 of the Labor Law or a building service contract covered by Article 9 thereof, neither Contractor's employees nor the employees of its subcontractors may be required or permitted to work more than the number of hours or days stated in said statutes, except as otherwise provided in the Labor Law and as set forth in prevailing wage and supplement schedules issued by the State Labor Department. Furthermore, Contractor and its subcontractors must pay at least the prevailing wage rate and pay or provide the prevailing supplements, including the premium rates for overtime pay, as determined by the State Labor Department in accordance with the Labor Law.

7. NON-COLLUSIVE BIDDING CERTIFICATION. In accordance with Section 139-d of the State Finance Law, if this contract was awarded based upon the submission of bids, Contractor affirms, under penalty of perjury, that its bid was arrived at independently and without collusion aimed at restricting competition. Contractor further affirms that, at the time Contractor submitted its bid, an authorized and responsible person executed and delivered to the State a non-collusive bidding certification on Contractor's behalf.

8. INTERNATIONAL BOYCOTT PROHIBITION. In accordance with Section 220-f of the Labor Law and Section 139-h of the State Finance Law, if this contract exceeds \$5,000, the Contractor agrees, as a material condition of the contract, that neither the Contractor nor any substantially owned or affiliated person, firm, partnership or corporation has participated, is participating, or shall participate in an international boycott in violation of the federal Export Administration Act of 1979 (50 USC App. Sections 2401 et seq.) or regulations thereunder. If such Contractor, or any of the aforesaid affiliates of Contractor, is convicted or is otherwise found to have violated said laws or regulations upon the final determination of the United States Commerce Department or any other appropriate agency of the United States subsequent to the contract's execution, such contract, amendment or modification thereto shall be rendered forfeit and void. The Contractor shall so notify the State Comptroller within five (5) business days of such conviction, determination or disposition of appeal (2NYCRR 105.4).

9. SET-OFF RIGHTS. The State shall have all of its common law, equitable and statutory rights of set-off. These rights shall include, but not be limited to, the State's option to withhold for the purposes of set-off any moneys due to the Contractor under this contract up to any amounts due and owing to the State with regard to this contract, any other contract with any State department or agency, including any contract for a term commencing prior to the term of this contract, plus any amounts due and owing to the State for any other reason including, without limitation, tax delinquencies, fee delinquencies or monetary penalties relative thereto. The State shall exercise its set-off rights in accordance with normal State practices including, in cases of set-off pursuant to an audit, the finalization of such audit by the State agency, its representatives, or the State Comptroller.

10. RECORDS. The Contractor shall establish and maintain complete and accurate books, records, documents, accounts and other evidence directly pertinent to performance under this contract (hereinafter, collectively, "the Records"). The Records must be kept for the balance of the calendar year in which they were made and for

six (6) additional years thereafter. The State Comptroller, the Attorney General and any other person or entity authorized to conduct an examination, as well as the agency or agencies involved in this contract, shall have access to the Records during normal business hours at an office of the Contractor within the State of New York or, if no such office is available, at a mutually agreeable and reasonable venue within the State, for the term specified above for the purposes of inspection, auditing and copying. The State shall take reasonable steps to protect from public disclosure any of the Records which are exempt from disclosure under Section 87 of the Public Officers Law (the "Statute") provided that: (i) the Contractor shall timely inform an appropriate State official, in writing, that said records should not be disclosed; and (ii) said records shall be sufficiently identified; and (iii) designation of said records as exempt under the Statute is reasonable. Nothing contained herein shall diminish, or in any way adversely affect, the State's right to discovery in any pending or future litigation.

11. IDENTIFYING INFORMATION AND PRIVACY NOTIFICATION.

(a) FEDERAL EMPLOYER IDENTIFICATION NUMBER and/or FEDERAL SOCIAL SECURITY NUMBER. All invoices or New York State standard vouchers submitted for payment for the sale of goods or services or the lease of real or personal property to a New York State agency must include the payee's identification number, i.e., the seller's or lessor's identification number. The number is either the payee's Federal employer identification number or Federal social security number, or both such numbers when the payee has both such numbers. Failure to include this number or numbers may delay payment. Where the payee does not have such number or numbers, the payee, on its invoice or New York State standard voucher, must give the reason or reasons why the payee does not have such number or numbers.

(b) PRIVACY NOTIFICATION. (1) The authority to request the above personal information from a seller of goods or services or a lessor of real or personal property, and the authority to maintain such information, is found in Section 5 of the State Tax Law. Disclosure of this information by the seller or lessor to the State is mandatory. The principal purpose for which the information is collected is to enable the State to identify individuals, businesses and others who have been delinquent in filing tax returns or may have understated their tax liabilities and to generally identify persons affected by the taxes administered by the Commissioner of Taxation and Finance. The information will be used for tax administration purposes and for any other purpose authorized by law.

(2) The personal information is requested by the purchasing unit of the agency contracting to purchase the goods or services or lease the real or personal property covered by this contract or lease. The information is maintained in New York State's Central Accounting System by the Director of Accounting Operations, Office of the State Comptroller, 110 State Street, Albany, New York 12236.

12. EQUAL EMPLOYMENT OPPORTUNITIES FOR MINORITIES AND WOMEN.

In accordance with Section 312 of the Executive Law, if this contract is: (i) a written agreement or purchase order instrument, providing for a total expenditure in excess of \$25,000.00, whereby a contracting agency is committed to expend or does expend funds in return for labor, services, supplies, equipment, materials or any combination of the foregoing, to be performed for, or rendered or furnished to the contracting agency; or (ii) a written agreement in excess of \$100,000.00 whereby a contracting agency is committed to expend or does expend funds for the acquisition, construction, demolition, replacement, major repair or renovation of real property and improvements thereon; or (iii) a written agreement in excess of \$100,000.00 whereby the owner of a State assisted housing project is committed to expend or does expend funds for the acquisition, construction, demolition, replacement,

major repair or renovation of real property and improvements thereon for such project, then:

(a) The Contractor will not discriminate against employees or applicants for employment because of race, creed, color, national origin, sex, age, disability or marital status, and will undertake or continue existing programs of affirmative action to ensure that minority group members and women are afforded equal employment opportunities without discrimination. Affirmative action shall mean recruitment, employment, job assignment, promotion, upgradings, demotion, transfer, layoff, or termination and rates of pay or other forms of compensation;

(b) at the request of the contracting agency, the Contractor shall request each employment agency, labor union, or authorized representative of workers with which it has a collective bargaining or other agreement or understanding, to furnish a written statement that such employment agency, labor union or representative will not discriminate on the basis of race, creed, color, national origin, sex, age, disability or marital status and that such union or representative will affirmatively cooperate in the implementation of the contractor's obligations herein; and

(c) the Contractor shall state, in all solicitations or advertisements for employees, that, in the performance of the State contract, all qualified applicants will be afforded equal employment opportunities without discrimination because of race, creed, color, national origin, sex, age, disability or marital status.

Contractor will include the provisions of "a", "b", and "c" above, in every subcontract over \$25,000.00 for the construction, demolition, replacement, major repair, renovation, planning or design of real property and improvements thereon (the "Work") except where the Work is for the beneficial use of the Contractor. Section 312 does not apply to: (i) work, goods or services unrelated to this contract; or (ii) employment outside New York State; or (iii) banking services, insurance policies or the sale of securities. The State shall consider compliance by a contractor or subcontractor with the requirements of any federal law concerning equal employment opportunity which effectuates the purpose of this section. The contracting agency shall determine whether the imposition of the requirements of the provisions hereof duplicate or conflict with any such federal law and if such duplication or conflict exists, the contracting agency shall waive the applicability of Section 312 to the extent of such duplication or conflict. Contractor will comply with all duly promulgated and lawful rules and regulations of the Governor's Office of Minority and Women's Business Development pertaining hereto.

13. CONFLICTING TERMS. In the event of a conflict between the terms of the contract (including any and all attachments thereto and amendments thereof) and the terms of this Appendix A, the terms of this Appendix A shall control.

14. GOVERNING LAW. This contract shall be governed by the laws of the State of New York except where the Federal supremacy clause requires otherwise.

15. LATE PAYMENT. Timeliness of payment and any interest to be paid to Contractor for late payment shall be governed by Article 11-A of the State Finance Law to the extent required by law.

16. NO ARBITRATION. Disputes involving this contract, including the breach or alleged breach thereof, may not be submitted to binding arbitration (except where statutorily authorized), but must, instead, be heard in a court of competent jurisdiction of the State of New York.

17. SERVICE OF PROCESS. In addition to the methods of service allowed by the State Civil Practice Law & Rules ("CPLR"), Contractor hereby consents to service of process upon it by registered or certified mail, return receipt requested. Service hereunder shall be complete upon Contractor's actual receipt of process or upon the State's receipt of the return thereof by the United States Postal Service as refused or undeliverable. Contractor must promptly notify the State, in writing, of each and every change of address to which service of process can be made. Service by the State to the last known address shall be sufficient. Contractor will have thirty (30) calendar days after service hereunder is complete in which to respond.

18. PROHIBITION ON PURCHASE OF TROPICAL HARDWOODS. The Contractor certifies and warrants that all wood products to be used under this contract award will be in accordance with, but not limited to, the specifications and provisions of State Finance Law §165. (Use of Tropical Hardwoods) which prohibits purchase and use of tropical hardwoods, unless specifically exempted, by the State or any governmental agency or political subdivision or public benefit corporation. Qualification for an exemption under this law will be the responsibility of the contractor to establish to meet with the approval of the State.

In addition, when any portion of this contract involving the use of woods, whether supply or installation, is to be performed by any subcontractor, the prime Contractor will indicate and certify in the submitted bid proposal that the subcontractor has been informed and is in compliance with specifications and provisions regarding use of tropical hardwoods as detailed in §165 State Finance Law. Any such use must meet with the approval of the State; otherwise, the bid may not be considered responsive. Under bidder certifications, proof of qualification for exemption will be the responsibility of the Contractor to meet with the approval of the State.

19. MACBRIDE FAIR EMPLOYMENT PRINCIPLES. In accordance with the MacBride Fair Employment Principles (Chapter 807 of the Laws of 1992), the Contractor hereby stipulates that the Contractor either (a) has no business operations in Northern Ireland, or (b) shall take lawful steps in good faith to conduct any business operations in Northern Ireland in accordance with the MacBride Fair Employment Principles (as described in Section 165 of the New York State Finance Law), and shall permit independent monitoring of compliance with such principles.

20. OMNIBUS PROCUREMENT ACT OF 1992. It is the policy of New York State to maximize opportunities for the participation of New York State business enterprises, including minority and women-owned business enterprises as bidders, subcontractors and suppliers on its procurement contracts.

Information on the availability of New York State subcontractors and suppliers is available from:

NYS Department of Economic Development
Division for Small Business
30 South Pearl St -- 7th Floor
Albany, New York 12245
Telephone: 518-292-5220
Fax: 518-292-5884
<http://www.empire.state.ny.us>

A directory of certified minority and women-owned business enterprises is available from:

NYS Department of Economic Development
Division of Minority and Women's Business Development
30 South Pearl St -- 2nd Floor
Albany, New York 12245

Telephone: 518-292-5250
Fax: 518-292-5803
<http://www.empire.state.ny.us>

The Omnibus Procurement Act of 1992 requires that by signing this bid proposal or contract, as applicable, Contractors certify that whenever the total bid amount is greater than \$1 million:

- (a) The Contractor has made reasonable efforts to encourage the participation of New York State Business Enterprises as suppliers and subcontractors, including certified minority and women-owned business enterprises, on this project, and has retained the documentation of these efforts to be provided upon request to the State;
- (b) The Contractor has complied with the Federal Equal Opportunity Act of 1972 (P.L. 92-261), as amended;
- (c) The Contractor agrees to make reasonable efforts to provide notification to New York State residents of employment opportunities on this project through listing any such positions with the Job Service Division of the New York State Department of Labor, or providing such notification in such manner as is consistent with existing collective bargaining contracts or agreements. The Contractor agrees to document these efforts and to provide said documentation to the State upon request; and
- (d) The Contractor acknowledges notice that the State may seek to obtain offset credits from foreign countries as a result of this contract and agrees to cooperate with the State in these efforts.

21. RECIPROCITY AND SANCTIONS PROVISIONS. Bidders are hereby notified that if their principal place of business is located in a country, nation, province, state or political subdivision that penalizes New York State vendors, and if the goods or services they offer will be substantially produced or performed outside New York State, the Omnibus Procurement Act 1994 and 2000 amendments (Chapter 684 and Chapter 383, respectively) require that they be denied contracts which they would otherwise obtain. NOTE: As of May 15, 2002, the list of discriminatory jurisdictions subject to this provision includes the states of South Carolina, Alaska, West Virginia, Wyoming, Louisiana and Hawaii. Contact NYS Department of Economic Development for a current list of jurisdictions subject to this provision.

22. PURCHASES OF APPAREL. In accordance with State Finance Law 162 (4-a), the State shall not purchase any apparel from any vendor unable or unwilling to certify that: (i) such apparel was manufactured in compliance with all applicable labor and occupational safety laws, including, but not limited to, child labor laws, wage and hours laws and workplace safety laws, and (ii) vendor will supply, with its bid (or, if not a bid situation, prior to or at the time of signing a contract with the State), if known, the names and addresses of each subcontractor and a list of all manufacturing plants to be utilized by the bidder.

June, 2006

APPENDIX A-1 G

General

- A. In the event that the Contractor shall receive, from any source whatsoever, sums the payment of which is in consideration for the same costs and services provided to the State, the monetary obligation of the State hereunder shall be reduced by an equivalent amount provided, however, that nothing contained herein shall require such reimbursement where additional similar services are provided and no duplicative payments are received.
- B. This agreement is subject to applicable Federal and State Laws and regulations and the policies and procedures stipulated in the NYS Education Department Fiscal Guidelines found at <http://www.nysed.gov/cafe/>.
- C. Variations in each budget category not exceeding ten percent (10%) or One Thousand Dollars (\$1,000.00) of such category, whichever is greater, may be approved by the Commissioner of Education. Any such variations shall be reflected in the final expenditure report and filed in the Office of the State Comptroller.

Terminations

- A. The State may terminate this Agreement without cause by thirty (30) days prior written notice. In the event of such termination, the parties will adjust the accounts due and the Contractor will undertake no additional expenditures not already required. Upon any such termination, the parties shall endeavor in an orderly manner to wind down activities hereunder.

Safeguards for Services and Confidentiality

- A. Any copyrightable work produced pursuant to said agreement shall be the sole and exclusive property of the New York State Education Department. The material prepared under the terms of this agreement by the Contractor shall be prepared by the Contractor in a form so that it will be ready for copyright in the name of the New York State Education Department. Should the Contractor use the services of consultants or other organizations or individuals who are not regular employees of the Contractor, the Contractor and such organization or individual shall, prior to the performance of any work pursuant to this agreement, enter into a written agreement, duly executed, which shall set forth the services to be provided by such organization or individual and the consideration therefor. Such agreement shall provide that any copyrightable work produced pursuant to said agreement shall be the sole and exclusive property of the New York State Education Department and that such work shall be prepared in a form ready for copyright by the New York State Education Department. A copy of such agreement shall be provided to the State.
- B. All reports of research, studies, publications, workshops, announcements, and other activities funded as a result of this proposal will acknowledge the support provided by the State of New York.
- C. This agreement cannot be modified, amended, or otherwise changed except by a written agreement signed by all parties to this contract.
- D. No failure to assert any rights or remedies available to the State under this agreement shall be considered a waiver of such right or remedy or any other right or remedy unless such waiver is contained in a writing signed by the party alleged to have waived its right or remedy.
- E. Expenses for travel, lodging, and subsistence shall be reimbursed in accordance with the policies stipulated in the aforementioned Fiscal guidelines.
- F. No fees shall be charged by the Contractor for training provided under this agreement.
- G. Nothing herein shall require the State to adopt the curriculum developed pursuant to this agreement.
- H. All inquiries, requests, and notifications regarding this agreement shall be directed to the Program Contact or Fiscal Contact shown on the Grant Award included as part of this agreement.
- I. This agreement, including all appendices, is, upon signature of the parties and the approval of the Attorney General and the State Comptroller, a legally enforceable contract. Therefore, a signature on behalf of the Contractor will bind the Contractor to all the terms and conditions stated therein.
- J. The parties to this agreement intend the foregoing writing to be the final, complete, and exclusive expression of all the terms of their agreement.



Accountability Status as of January 10, 2005 FINAL

Based on Performance in the 2003–04 School Year

Schools Under Registration Review (SURR)

BEDS CODE	SCHOOL
NEW YORK CITY	
BRONX	
320700010151	J.H.S. 151
320700010156	P.S. 156
320700010184	I.S. 184
320800010140	P.S. 140
320900010117	J.H.S. 117
320900010219	C.I.S. 219
320900010230	P.S. 230
320900011410	William Taft H.S.
321000010143	M.S. 143
321000010396	P.S. 396
321000010399	M.S. 399
321000011435	Theodore Roosevelt H.S.
321200010158	I.S. 158
321200011692	Monroe Academy for Visual Arts
BROOKLYN	
331300010258	J.H.S. 258
331400010033	I.S. 33
331500010378	M.S. 378
331500011497	School for International Studies
331700010390	I.S. 390
331700010391	M.S. 391
331700011470	George Wingate H.S.

331900011420	Franklin K. Lane H.S.
331900011435	Thomas Jefferson H.S.
331900011660	William H. Maxwell H.S.
332300010275	M.S. 275
332300011645	EBC H.S. for Public Service —East NY
333200010349	I.S. 349

NEW YORK

310200011531	Public School Repertory Company
310200011535	Park West H.S.
310200011625	H.S. of Graphic Communication Arts
310500010172	I.S. 172
310500010275	J.H.S. 275

QUEENS

342700010198	J.H.S. 198
342700011465	Far Rockaway H.S.
342900010192	I.S. 192

UPSTATE NEW YORK

ERIE

140600010018	P.S. 18
140600010019	P.S. 19
140600010031	Stanton Academy
140600010037	PS 37
140600010038	P.S. 38
140600010044	P.S. 44
140600010053	P.S. 53
140600010101	Burgard H.S.
140600010106	Grover Cleveland H.S.
140600010110	South Park H.S.
140600010171	P.S. 171

MONROE

261600010072 Frederick Douglas

NASSAU

280201030007 Hempstead H.S.

280208030005 Roosevelt Junior-Senior H.S.

ONONDAGA

421800010045 James A. Shea M.S.

SUFFOLK

580109020004 Milton O. Olive M.S.

WESTCHESTER

662300010043 Roosevelt H.S.

School Districts With One or More Schools in Need of Improvement*

- Each of these districts has one or more schools identified as being in need of improvement by the State Education Department. In the interest of space, individual schools are not listed here. To view the entire list, please refer to the Standards, Assessment, and Reporting page of the State Education Department Web site at: <http://www.emsc.nysed.gov/irts/school-accountability/home.shtml>



Districts in Need of Improvement Under Title I

Based on Performance in 2003-04 School Year

January 7, 2005

<i>District</i>	<i>District Status</i>	<i>Accountability Subject</i>
BINGHAMTON CITY SD 030200010000	In Need of Improvement - Year 2	English Language Arts
DUNKIRK CITY SD 060800010000	In Need of Improvement - Year 1	English Language Arts
RIPLEY CSD 062401040000	In Need of Improvement - Year 1	English Language Arts

<i>District</i>	<i>District Status</i>	<i>Accountability Subject</i>	
ELMIRA CITY SD 070600010000	In Need of Improvement - Year 1	English Language Arts	Mathematics
NORWICH CITY SD 081200050000	In Need of Improvement - Year 2	English Language Arts	
HUDSON CITY SD 101300010000	In Need of Improvement - Year 1	English Language Arts	
BEACON CITY SD 130200010000	In Need of Improvement - Year 1		Mathematics
POUGHKEEPSIE CITY SD 131500010000	In Need of Improvement - Year 1	English Language Arts	
BUFFALO CITY SD 140600010000	In Need of Improvement - Year 3	English Language Arts	
WATERTOWN CITY SD 222000010000	In Need of Improvement - Year 1	English Language Arts	
GREECE CSD 260501060000	In Need of Improvement - Year 1	English Language Arts	

<i>District</i>	<i>District Status</i>	<i>Accountability Subject</i>	
ROCHESTER CITY SD 261600010000	In Need of Improvement - Year 3	English Language Arts	
RUSH-HENRIETTA CSD 261701060000	In Need of Improvement - Year 1	English Language Arts	
HEMPSTEAD UFSD 280201030000	In Need of Improvement - Year 3	English Language Arts	
ROOSEVELT UFSD 280208030000	In Need of Improvement - Year 1	English Language Arts	Mathematics
NYC GEOG DIST # 1- RIC #9 310100010000	In Need of Improvement - Year 1	English Language Arts	
NYC GEOG DIST # 3 - RIC #10 310300010000	In Need of Improvement - Year 3	English Language Arts	Mathematics
NYC GEOG DIST # 4 - RIC #9 310400010000	In Need of Improvement - Year 2	English Language Arts	
NYC GEOG DIST # 5 - RIC #10 310500010000	In Need of Improvement - Year 2	English Language Arts	Mathematics

<i>District</i>	<i>District Status</i>	<i>Accountability Subject</i>	
NYC GEOG DIST # 6 - RIC # 10 310600010000	In Need of Improvement - Year 2	English Language Arts	Mathematics
NYC GEOG DIST # 7 - RIC #9 320700010000	In Need of Improvement - Year 2	English Language Arts	Mathematics
NYC GEOG DIST # 8 - RIC #2 320800010000	In Need of Improvement - Year 2	English Language Arts	
NYC GEOG DIST # 9 - RIC #1 320900010000	In Need of Improvement - Year 2	English Language Arts	Mathematics
NYC GEOG DIST #10 - RIC #1 321000010000	In Need of Improvement - Year 1	English Language Arts	
NYC GEOG DIST #11 - RIC #2 321100010000	In Need of Improvement - Year 1	English Language Arts	Mathematics
NYC GEOG DIST #12 - RIC #2 321200010000	In Need of Improvement - Year 2	English Language Arts	
NYC GEOG DIST #14 - RIC #8 331400010000	In Need of Improvement - Year 1	English Language Arts	

<i>District</i>	<i>District Status</i>	<i>Accountability Subject</i>	
NYC GEOG DIST #18 - RIC #6 331800010000	In Need of Improvement - Year 1	English Language Arts	Mathematics
NYC GEOG DIST #19 - RIC #5 331900010000	In Need of Improvement - Year 2	English Language Arts	
NYC GEOG DIST #24 - RIC #4 342400010000	In Need of Improvement - Year 2	English Language Arts	Mathematics
NYC GEOG DIST #27 - RIC #5 342700010000	In Need of Improvement - Year 2		Mathematics
NYC GEOG DIST #29 - RIC #3 342900010000	In Need of Improvement - Year 1	English Language Arts	Mathematics
NYC GEOG DIST #31 - RIC #7 353100010000	In Need of Improvement - Year 3		Mathematics
NIAGARA FALLS CITY SD 400800010000	In Need of Improvement - Year 1	English Language Arts	
ROME CITY SD 411800010000	In Need of Improvement - Year 1	English Language Arts	

<i>District</i>	<i>District Status</i>	<i>Accountability Subject</i>	
UTICA CITY SD 412300010000	In Need of Improvement - Year 2	English Language Arts	
SYRACUSE CITY SD 421800010000	In Need of Improvement - Year 3	English Language Arts	
MIDDLETOWN CITY SD 441000010000	In Need of Improvement - Year 2	English Language Arts	
NEWBURGH CITY SD 441600010000	In Need of Improvement - Year 1	English Language Arts	
PORT JERVIS CITY SD 441800050000	In Need of Improvement - Year 1	English Language Arts	Mathematics
RICHFIELD SPRINGS CSD 472001040000	In Need of Improvement - Year 1	English Language Arts	
TROY CITY SD 491700010000	In Need of Improvement - Year 1	English Language Arts	Mathematics

District

District Status

Accountability Subject

EAST RAMAPO CSD
(SPRING VALLEY)
500402060000

In Need of Improvement - Year 1

English Language Arts

Mathematics

BRASHER FALLS CSD
510101040000

In Need of Improvement - Year 1

English Language Arts

MORRISTOWN CSD
512101040000

In Need of Improvement - Year 1

Mathematics

SCHENECTADY CITY SD
530600010000

In Need of Improvement - Year 2

English Language Arts

SHARON SPRINGS CSD
541401040000

In Need of Improvement - Year 1

English Language Arts

ADDISON CSD
570101040000

In Need of Improvement - Year 1

English Language Arts

District

District Status

Accountability Subject

CORNING CITY SD
571000010000

In Need of Improvement - Year 1

English Language Arts

AMITYVILLE UFSD
580106030000

In Need of Improvement - Year 2

Mathematics

WYANDANCH UFSD
580109020000

In Need of Improvement - Year 3

English Language Arts

SOUTH COUNTRY CSD
580235060000

In Need of Improvement - Year 1

English Language Arts

BRENTWOOD UFSD
580512030000

In Need of Improvement - Year 2

Mathematics

CENTRAL ISLIP UFSD
580513030000

In Need of Improvement - Year 2

English Language Arts

Mathematics

District

District Status

Accountability Subject

MONTICELLO CSD
591401060000

In Need of Improvement - Year 1

Mathematics

KINGSTON CITY SD
620600010000

In Need of Improvement - Year 1

English Language Arts

MT VERNON CITY SD
660900010000

In Need of Improvement - Year 1

English Language Arts

YONKERS CITY SD
662300010000

In Need of Improvement - Year 3

Mathematics

Teacher Shortage Area By Region

(as identified by the New York State Education Department-Office of Teaching Initiatives)

Are enough certificates being issued to meet the need?

These tables use 2000-2001, 2001-2002, 2003-2004 and 2004-2005 data to suggest regions and groups with the highest shortage subjects by region (As measured by fewer than 3.0 certificates issued to new professionals per vacancy for a new professional, using a 4-year average of 2000-2001, 2001-2002, 2003-2004, and 2004-2005).

Title group areas of greatest immediate need:

Statewide (These are considered shortage areas throughout the state and therefore these subject areas are acceptable from any applicant.)

Mathematics
Career & Technical Education
Languages Other than English (LOTE)
Sciences
Library, School Media Specialist

New York City

Sciences
Mathematics
Career & Technical Education
Social Studies
English/Speech
Languages Other than English (LOTE)
Library, School Media Specialist
Other teaching
English for Speakers of Other Languages (ESOL) & Bilingual
Physical Education
Art, Music, Theatre, Dance

Rest of State

Pattern varies by region

Specific Region Shortages (This site was updated in May, 2006 and is the most recent data available through the SED Office of Teaching Initiatives)

Black River-St. Lawrence Region

Title group

Administration & Supvn.
Art, Music, Theatre, Dance
Career and Technical Education
English
ESOL & Bilingual
Languages other than English
Library/School Media Specialist
Mathematics
Other Teaching
Physical Education
Pupil Personnel Services
Reading & Literacy
Sciences
Special Education

Central Region

Title group

Administration & Supvn
Art, Music, Theater, Dance
Career and Technical Education
English
ESOL /Bilingual
Languages other than English
Library/School Media Specialist
Mathematics
Other Teaching
Physical Education
Pupil Personnel Services
Reading & Literacy
Sciences
Social Studies
Special Education

Genesee Finger Lakes Region

Title group

Art, Music, Theater, Dance
Career and Technical Education
English
ESOL/Bilingual
Languages OTE
Library/School Media Specialist
Mathematics
Other Teaching

Physical Education
Pupil Personnel Services
Reading & Literacy
Science

Lake Champlain/Lake George Region

Title group

Administration & Supvn.
Art, Theater, Music, Dance
Career and Technical Education
English
ESOL & Bilingual
Languages OTE
Library/School Media Specialist
Mathematics
Other Teaching
Physical Education
Pupil Personnel Services
Reading & Literacy
Sciences
Special Education

Mid-Hudson Region

Title group

Art, Theater, Music, Dance
Career and Technical Education
English
Languages OTE
Library/School Media Specialist
Mathematics
Other Teaching
Physical Education
Pupil Personnel Services
Reading and Literacy
Sciences
Social Studies

Nassau/Suffolk

Title group

Art, Theater, Music, Dance
Career and Technical Education
English
ESOL & Bilingual
Languages OTE
Library/School Media Specialist
Mathematics
Other Teaching
Pupil Personnel Services
Reading & Literacy
Sciences

New York City Region

Title group

Art, Theater, Music, Dance
Career and Technical Education
Elementary & Early Childhood
English
ESOL & Bilingual
Languages OTE
Library/School Media Specialist
Mathematics
Other Teaching
Physical Education
Pupil Personnel Services
Reading & Literacy
Sciences
Social Studies
Special Education

Southern Tier Central Region

Title group

Art, Theater, Music, Dance
Career and Technical Education
English
Languages OTE
Library/School Media Specialist
Mathematics
Other Teaching
Physical Education
Pupil Personnel Services
Reading & Literacy
Sciences
Social Studies
Special Education

Southern Tier East Region

Title group

Art, Theater, Music, Dance
Career and Technical Education
English
ESOL & Bilingual
Languages OTE
Library/ School Media Specialist
Mathematics
Other Teaching
Physical Education
Pupil Personnel Services
Reading and Literacy
Sciences
Social Studies
Special Education

Southern Tier West Region

Title group

Administration & Supvn.
Art, Theater, Music, Dance
Career and Technical Education
English
Languages OTE
Library/School Media Services
Mathematics
Other Teaching
Physical Education
Pupil Personnel Services
Reading & Literacy
Sciences
Social Studies
Special Education

Upper Hudson Region

Title group

Art, Theater, Music, Dance
Career and Technical Education
English
ESOL & Bilingual
Languages OTE
Library/School Media Services
Mathematics
Other Teaching
Physical Education
Pupil Personnel Services
Reading & Literacy
Sciences

Upper Mohawk Valley Region

Title group

Administration & Supvn.
Art, Theater, Music, Dance
Career and Technical Education
English
ESOL & Bilingual
Languages OTE
Library/ School Media Specialist
Mathematics
Other Teaching
Pupil Personnel Services
Reading & Literacy
Sciences
Social Studies
Special Education

Western RegionTitle group

Art, Theater, Music, Dance
ESOL & Bilingual
Languages OTE
Library/School Media Specialist
Mathematics
Other Teaching
Reading and Literacy

New York City RegionTitle group

Art, Theater, Music, Dance
Career and Technical Education
Elementary & Early Childhood
English
ESOL & Bilingual
Languages OTE
Library/ School Media Specialist
Mathematics
Other Teaching
Physical Education
Pupil Personnel Services
Reading & Literacy
Sciences
Social Studies
Special Education

Rest of State (ROS)Title group

Art, Theater, Music, Dance
Career and Technical Education
English
ESOL & Bilingual
Languages OTE
Library/ School Media Specialist
Mathematics
Other Teaching
Physical Education
Pupil Personnel Services
Reading & Literacy
Sciences

2006-2007
Teacher/Leader Quality Partnerships (TLQP)
ROSTER OF PROGRAMS & PROJECT DIRECTORS
SED Liaison: Veronica Skinner

<u>INSTITUTION</u>	<u>PROJ. DIRECTOR(S)</u>	<u>PROJECT #</u>
Adelphi University School of Education Harvey Hall, Room 234 South Avenue Garden City, NY 11530 (516) 877-4096 Fax: (516) 877-4097	Dr. Anne Mungai mungai@adelphi.edu	0247-08-0001
CUNY City College Raia: Dept. of Earth & Atmospheric Sci. Dept. of Secondary Educ. City College of New York (CUNY) Marshak Hall Convent Avenue and 138 th Street New York, NY 10031 (212) 650-6466 Fax: (212) 650-6482	Federica Raia, Director raia@sci.cuny.cuny.edu	0247-08-0002
Dyasi: City College Workshop Center School of Education R6/607 or NAC 4/220 (212) 650-8436 Fax: (212) 650-6292	Dr. Hubert Dyasi, Co-Director hdyasi@aol.com	
College of Staten Island The Discovery Institute 2800 Victory Boulevard 1A, Room 211 Staten Island, NY 10314 (718) 982-2325 Fax: (718) 982-2327	Dr. Leonard Ciaccio, Co-Director ciaccio@postbox.csi.cuny.edu Dr. James Sanders, Co-Director sanders@postbox.csi.cuny.edu	0247-08-0003
CUNY Central 535 E. 80th Street, 6th Floor New York, NY 10021 (212) 794-5435 Fax: (212) 794-5706	Dr. Carla Asher carla.asher@mail.cuny.edu	0247-08-0004
Daemen College 4380 Main Street Amherst, NY 14226-3592 (716) 839-8379/ Fax: (716) 839-8261	Dr. Patrick J. Hartwick, Co-Director phartwic@daemen.edu Jeff Arnold, Co-Director jarnold@daemen.edu	0247-08-0005

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Rosenthal:
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Patti:
(212) 772-4692
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