

Teacher Opportunity Corps 2008-2011 Funding Application Evaluation Rubric

Applicant:			
Reviewer's Initials:	Review Completed:	Funding Requested:	Score:

Evaluation Process

Reviewers are asked to evaluate each technical component as listed in the Grant-Contract on a scale provided for each component. In all sections, raters may choose to give a score between any two listed numbers if they feel that a score falls between those two numbers. Reviewers will review applications independently and keep applications and scores confidential. Reviewer comments are required to support the score given in each section. Rating scores will be submitted to Amy Cox, who will summarize the scoring results and determine the awards.

Rating Guidelines:

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| Excellent- | Specific and comprehensive. Complete, detailed and clearly articulated information as to how the criteria are met. Well-conceived and thoroughly developed ideas. |
| Good- | General but sufficient detail. Adequate information as to how the criteria are met, but some areas are not fully explained and/or questions remain. Some minor inconsistencies and weaknesses. |
| Fair- | Sketchy and non-specific. Criteria appear to be minimally met, but limited information is provided about approach and strategies. Lacks focus and detail. |
| Poor- | Does not meet the criteria, fails to provide information, provides information that requires substantial clarification as to how the criteria are met. |
| N/A- | Does not address the criteria or simply restates the criteria. |

Project Abstract (2 points)

	Excellent	Good	Fair	Poor	N/A
The proposal briefly and concisely describes the purpose and goals of the project and how the goals will be accomplished.	1	.75	.5	.25	0
The intended outcome of the project is clearly outlined.	1	.75	.5	.25	0
Comments: Score () out of 2					

Equity/Access (8 points)

	Excellent	Good	Fair	Poor	N/A
The proposal describes institutional efforts and progress toward serving the needs of :					
<ul style="list-style-type: none"> ▪ Teachers and students from historically underrepresented and underserved populations 	2	1.5	1	.5	0
<ul style="list-style-type: none"> ▪ Teachers seeking initial or professional certification 	2	1.5	1	.5	0
<ul style="list-style-type: none"> ▪ Students at risk of truancy and academic failure 	2	1.5	1	.5	0
<ul style="list-style-type: none"> ▪ School districts with a large concentration of disadvantaged students 	2	1.5	1	.5	0
Previously funded institutions must describe the results of such efforts, including but not limited to: number of teachers from historically underrepresented groups graduated, number of teachers certified and description of curricula for at-risk students.	Please check the box if this is included: <div style="border: 1px solid black; width: 60px; height: 30px; margin: 10px auto;"></div>				
Comments: Score () out of 8					

Cooperative Relationships (10 points)

	Excellent	Good	Fair	Poor	N/A
Proposal describes the roles and responsibilities of local education agencies, school districts and all other parties who will participate in the project and specifies how each collaboration party will contribute to the project.	2	1.5	1	.5	0
Proposal describes collaborations with other programs and initiatives that address the needs of teachers seeking initial or professional certification.	2	1.5	1	.5	0
Proposal describes collaborations with other programs and initiatives that address the needs of students who are at risk of truancy and academic failure.	2	1.5	1	.5	0
Proposal describes the institution's plans to coordinate and integrate Teacher Opportunity Corps activities into a systematic approach of enhancing teacher preparation programs.	2	1.5	1	.5	0
Proposal describes cooperative relationships with other departments within the institution that will provide services to TOC students.	2	1.5	1	.5	0
Comments:	Score () out of 10				

Program Objectives, Strategies, Services and Performance Measures/Data Sources (40 points)

	Excellent	Good	Fair	Poor	N/A
<p>Objective 1: Proposal outlines strategies to provide sustained, intensive and high quality instructional activities aimed at helping teachers and prospective teachers to address the needs of at risk students.</p> <ul style="list-style-type: none"> ▪ Proposal shows how the institution will plan, organize and implement program models/components that enable teachers/prospective teachers to develop effective classroom strategies in assisting at-risk students to meet the New York State Teaching and Learning Standards. 	2	1.5	1	.5	0
<ul style="list-style-type: none"> ▪ Proposal shows how the institution will provide comprehensive in-school classroom training for all participants. 	2	1.5	1	.5	0

<ul style="list-style-type: none"> Proposal shows how the institution will evaluate, replicate and disseminate proven strategies that prepare, retain and support teachers of at-risk students. 	2	1.5	1	.5	0
<ul style="list-style-type: none"> Proposal shows how the institution will ensure that the strategies are linked to helping students to meet the New York State Teaching and Learning Standards. 	2	1.5	1	.5	0

Comments: Objective 1 Score () out of 8

<p>Objective 2: Proposal outlines strategies to provide strong academic content and effective strategies and practices that value equity and diversity and increase the ability of teachers/prospective teachers to meet the needs of at-risk students. The institution will:</p> <ul style="list-style-type: none"> Provide specific coursework that enables TOC participants to acquire the academic content necessary to teach at risk students and apply successful classroom methodologies that incorporate equity practices. 					
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	Excellent	Good	Fair	Poor	N/A
<ul style="list-style-type: none"> Provide specific coursework that enables TOC participants to acquire the academic content necessary to teach at risk students and apply successful classroom methodologies that incorporate equity practices. 	2	1.5	1	.5	0
<ul style="list-style-type: none"> Provide coursework that focuses on strategies to implement content materials and methods which remove all barriers that may limit student success. 	2	1.5	1	.5	0
<ul style="list-style-type: none"> Provide coursework that reflects recent research in best practices, such as inquiry based learning, brain compatible learning, etc. 	2	1.5	1	.5	0
<ul style="list-style-type: none"> Provide a continuum of services that support participants in acquiring skills, attitudes and knowledge necessary to teach at-risk students. 	2	1.5	1	.5	0
<ul style="list-style-type: none"> Provide partnerships that link mentors with all TOC graduates upon completion of their program(s) of study and/or during the first year of full-time teaching. 	2	1.5	1	.5	0

Comments: Objective 2 Score () out of 10

<p>Comments:</p>					
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<p>Objective 3: Proposal outlines strategies to align academic content and classroom methods with New York State’s Teaching and Learning Standards.</p> <ul style="list-style-type: none"> Proposal indicates how the program will support and collaborate with schools/districts in implementing rigorous course content and performance standards for teachers and all students in their classrooms. 	Excellent	Good	Fair	Poor	N/A
	4	3	2	1	0
<p>Comments: Objective 3 Score () out of 4</p>					
<p>Objective 4: Proposal outlines strategies to increase the number of appropriately certified teachers in New York State’s high-need districts. Institutions will:</p> <ul style="list-style-type: none"> Develop collaborative relationships to increase the number of teachers in high-need districts who enroll in programs leading to professional certification. 	Excellent	Good	Fair	Poor	N/A
	4	3	2	1	0
<ul style="list-style-type: none"> Develop collaborative relationships to increase the number of students from underrepresented groups who enroll in and complete teacher preparation programs. 	4	3	2	1	0
<ul style="list-style-type: none"> Develop collaborative relationships to increase partnerships with the K-12 community to recruit, prepare and support new teachers of at-risk students, particularly those working in high-need districts. 	4	3	2	1	0
<p>Comments: Objective 4 Score () out of 12</p>					
<p>Objective 5: Proposal outlines strategies to establish and maintain partnerships to maximize TOC resources and to increase student/program success. Institutions will:</p> <ul style="list-style-type: none"> Identify and leverage other public and private resources available for the same purpose and with the same focus. 	Excellent	Good	Fair	Poor	N/A
	2	1.5	1	.5	0
<ul style="list-style-type: none"> Provide a forum to elicit input and feedback from graduates, mentors and school personnel. 	2	1.5	1	.5	0

<ul style="list-style-type: none"> Establish a planning agenda to address key issues, plans, strategies and performance of the TOC program and local teaching needs. 	2	1.5	1	.5	0
Comments: Objective 5 Score () out of 6					
Total of Objectives 1-5 Scores Objective 1 Score () Objective 2 Score () Objective 3 Score () Objective 4 Score () Objective 5 Score () Total Score () out of 40					

Recruitment (10 points)

	Excellent	Good	Fair	Poor	N/A
Proposal describes the strategies and activities that will be used to recruit and select participants, as well as recruitment strategies used to attract and enroll Priority 1 participants: African Americans, Hispanic/Latino or Native American/Alaskan Native	5	3.75	2.5	1.25	0
Proposal identifies academic and other criteria to be used in selecting program participants.	5	3.75	2.5	1.25	0
Comments: Score () out of 10					

Project Staffing and Management (5 points)

	Excellent	Good	Fair	Poor	N/A
Proposal describes the role and scope of all professional staff positions that will be assigned directly to the project with a list of all full and part-time instructors and other professionals to be assigned to the project.	2.5	1.875	1.25	.625	0

Proposal describes a management plan that will assure effective completion of project activities given the fiscal and other resources.	2.5	1.875	1.25	.625	0
An organization chart must be provided that indicates the reporting lines for the project director and all other staff, as well as providing the management structure of the program within the host institution.	Please check the box if this is included: <input type="checkbox"/>				
Comments:	Score () out of 5				

Budget/Budget Narrative (25 points) Not-for-profits Only

	Excellent	Good	Fair	Poor	N/A
Indicate the proposed expenditures for the project on Attachment III: TOC 2008-2009 Proposed Budget. The attachment must provide complete information and indicate all proposed expenditures from TOC, institutional and other source funds. The budget must be consistent with the scope of the services, reasonable and cost effective.	10	7.5	5	2.5	0
Budget narrative expenditures descriptions (including descriptions of institutional and other source contributions) must follow the general format of Attachment III: TOC 2008-2009 Proposed Budget using the same sequence of categories and code numbers. The budget justifications must be clear and appropriate.	10	7.5	5	2.5	0
Each salaried position is identified by title, anticipated salary amount and the time contribution to the TOC Program. Indicate the per diem or hourly rate for each consultant identified under the Purchased Services Category. Provide the unit rate or estimate for all services or items.	5	3.75	2.5	1.25	0
Comments:	Score () out of 25				

For-profit Applications:

Reasonableness of cost will be determined by the cost per school served. The submitted budget will be awarded points pursuant to a formula which awards the highest score of 25 points to the budget that reflects the lowest overall cost per school. The remaining budgets will be awarded points based on a calculation that computes the relative difference of each proposal against the lowest budget submitted. The resulting percentage is then applied to the maximum point value of 25 points.

Scoring

Project Abstract	() out of 2
Equity Access	() out of 8
Cooperative Relationships	() out of 10
Program Objectives, Strategies, Activities, Services And Performance Measures/Data Sources	() out of 40
Recruitment	() out of 10
Project Staffing and Management	() out of 5
Budget/Budget Narrative (Not-for-profits Only)	() out of 25
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Total Score: () out of 100	

Additional Comments: