

**Revisions to 2007-2012 RFP (Updated 1/9/07)**

<b>Date</b>	<b>Item/Location</b>	<b>Old Language</b>	<b>New Language</b>
1/9/07	Fiscal Viability	<p><b>Part III - Fiscal Viability (25 points)</b></p> <p><b>A. The Expenditure Plan (10 points for not-for profits only)</b></p> <p><b><u>Guidance</u></b></p> <p>The Expenditure Plan establishes for the reviewer that the proposed budget will comply with and support the requirements of the contract and the programs proposed by the applicant. The plan offers evidence that this LPP is a true collaboration and that public interest will be served through effective management of the contract. The format will consist of narrative and chart and show the projected cost of the LPP in the major categories for each program year of the 2007-2012 Funding Cycle.</p> <p>Reasonable costs will be determined by evidence provided by the applicant and the average cost of items within a region.</p> <p><b>B. Budget Plan</b></p> <p><b><u>Not-For-Profit Institutions (15 points):</u></b> The applicant's cost per student and total score in this section will be determined by the State Education Department LPP program staff. The lowest cost per student will be determined through a review</p>	<p><b>Part III - Fiscal Viability (25 points)</b></p> <p><b>A. The Expenditure Plan (10 points for not-for profits only)</b></p> <p><b><u>Guidance</u></b></p> <p>The Expenditure Plan establishes for the reviewer that the proposed budget will comply with and support the requirements of the contract and the programs proposed by the applicant. The plan offers evidence that this LPP is a true collaboration and that public interest will be served through effective management of the contract. The format will consist of narrative and chart and show the projected cost of the LPP in the major categories for each program year of the 2007-2012 Funding Cycle.</p> <p>Reasonable costs will be determined by evidence provided by the applicant and the average cost of items within a region.</p> <p><b>Instructions for Preparing the Expenditure Plan</b></p> <p>.State the amount of the funding requested for this project for 2007-2008.</p> <p>.Summarize in a chart, the budget categories of the FS-20 for each year of the five-year cycle: (2007-2008), (2008-2009), (2009-2010), (2010-2011), (2011-2012).</p> <p><b><u>In the narrative portion of</u></b></p>

		<p>of all applications received within a funding region. The application that requests funding at the lowest reasonable rate per student without compromising the integrity of program requirements and negotiated bargaining agreements of higher education institutions and participating school districts will receive the maximum of 15 points for this section. All other applications within the region will be scored by formula in proportion to that score.</p> <p><b><u>For-Profit Institutions (25 points):</u></b> The Budget Section will be evaluated by the New York State Education Department Contract Administration Unit. Budgets will be awarded points pursuant to a formula that awards twenty-five (25) points to the budget that reflects the lowest cost per student within a region. Twenty-five (25) points is the highest score that can be assigned to this section. All other budgets will be awarded points based on a calculation that computes the relative difference of each proposal against the lowest cost per student submitted. The resulting percentage is then applied to the maximum point value of twenty (20) points.</p> <p><b>Instructions for Preparing the Expenditure Plan</b></p>	<p><b><u>this section:</u></b></p> <ol style="list-style-type: none"> <li>3) Identify items within the proposed budget that may be considered costly and provide the rationale for the higher expense.</li> <li>4) Identify items that might cost less over time and explain why.</li> <li>5) Identify planned financial and in-kind contributions to the Liberty Partnerships Program, the source(s) of such contributions, projected amounts of contributions.</li> <li>6) Describe the process for assuring appropriate use of LPP funds and amendments to the budget, if necessary, are identified and performed in a timely manner.</li> <li>7) Describe provisions for Third Party contracting sub-grants with other entities for delivery of Liberty Partnerships Program services including, local monitoring of program compliance and performance and how matters of non-compliance and poor performance will be addressed. Attach original copies of all Third Party agreements.</li> </ol> <p><b>B. Budget</b></p> <p><b>Enclose a completed FS-20, a Proposed Budget for a Federal or State Project and LPP Budget Page for the period July 1, 2007-</b></p>
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		<ol style="list-style-type: none"> <li>1). State the amount of the funding requested for this project for 2007-2008.</li> <li>2). Summarize in a chart, the budget categories of the FS-20 for program years (2008-2009), (2009-2010), (2010-2011) and (2011-2012).</li> <li>3). Identify items within the proposed budget that may be considered costly and provide the rationale for the higher expense.</li> <li>4). Identify items that might cost less over time and explain why.</li> <li>5). Identify planned financial and in-kind contributions to the Liberty Partnerships Program, the source(s) of such contributions, projected amounts of contributions.</li> <li>6). Describe the process for assuring appropriate use of LPP funds and amendments to the budget, if necessary, are identified and performed in a timely manner.</li> <li>7). Describe provisions for Third Party contracting sub-grants with other entities for delivery of Liberty Partnerships Program services including, local monitoring of program compliance</li> </ol>	<p><b>June 30, 2008.</b></p> <p><b><u>Guidance</u></b></p> <p><b><u>Not-For-Profit Institutions (15 points):</u></b> The applicant's cost per student and total score in this section will be determined by the State Education Department LPP program staff. The lowest cost per student will be determined through a review of all applications received within a funding region. The application that requests funding at the lowest reasonable rate per student without compromising the integrity of program requirements and negotiated bargaining agreements of higher education institutions and participating school districts will receive the maximum of 15 points for this section. All other applications within the region will be scored by formula in proportion to that score.</p> <p><b><u>For-Profit Institutions (25 points):</u></b> The Budget Section will be evaluated by the New York State Education Department Contract Administration Unit. Budgets will be awarded points pursuant to a formula that awards twenty-five (25) points to the budget that reflects the lowest cost per student within a region. Twenty-five (25) points is the highest score that can be assigned to this section. All other budgets will be awarded points based on a</p>
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		<p>and performance and how matters of non-compliance and poor performance will be addressed. Attach original copies of all Third Party agreements.</p> <p>8). Enclose a completed FS-20, a Proposed Budget for a Federal or State Project and LPP Budget Page for the period July 1, 2007-June 30, 2008.</p>	<p>calculation that computes the relative difference of each proposal against the lowest cost per student submitted. The resulting percentage is then applied to the maximum point value of twenty (20) points.</p>
11/30/06	Fiscal Viability Points (page 39)	5 points for Expenditure plan, 20 points for Budget plan	<p>Not-for-profits: 10 points for Expenditure plan, 15 points for Budget plan</p> <p>For-profits: 25 points for Budget plan</p> <p><b>Rationale</b> The Standard for Fiscal Review:</p> <p>25 percent of the allowable points of a contract application are set aside for the Financial Viability Section.</p> <p>Protocol set by the Office of the State Comptroller establishes the NYSED Contract Administration Unit as the exclusive reviewer of the fiscal portion of contract applications submitted by For-Profit Organizations which totals 25 points. The Program Office (LPP) does the fiscal review process with the Contract Administration Unit for not-for-profit organizations.</p> <p>The standards for the Program office review for not-for-profits is presented in the Fiscal</p>

			Viability section of the application.
11/30/06	Proposal Checklist	Statement of Assurances Terms and Conditions	These two items were removed from the proposal checklist because they are not to be submitted as part of the applicant grant proposal. They will be a part of the grant contract that will be signed by the institution
11/03/06	Qualifications of Project Staff (page 15)	....and for all counseling components, <b><u>it is recommended</u></b> to have on staff, at least one licensed Masters of Social Work (MSW) or licensed Psychologist.	<p>....All counseling components <b><u>must</u></b> have on staff at least one licensed Masters of Social Work (MSW) or licensed Psychologist or certified School Counselor. Qualified college and high school students may serve as peer mentors under the direct supervision of a licensed MSW, Psychologist or NYS Certified School Counselor.</p> <p><b>Rationale</b></p> <p>....The term “must” sets a standard for the counseling component staff qualifications that is consistent with staff qualification requirements of the other mandated components.</p> <p>The addition of the Certified School Counselor as a standard for staff qualifications was made after further review and consultation with the State Boards for Social Work and Mental Health Practitioners.</p>