

**Liberty Partnership Program Proposal BUDGET Application Check List**

**One original and three copies of the completed BUDGET Application must be postmarked by Friday, July 31, 2009.**

Applicant/Institution's Name:

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Listed below are the components of a complete BUDGET application package, in the order they should appear. Use this checklist to ensure that your BUDGET application is complete and in compliance with the application requirements. This checklist must be included with BUDGET proposal application.

<b>Required Documents</b>	<b>Applicant (please check off)</b>	<b>Verified by SED</b>
1. 2009-2014 Budget Application Cover Page (Original signatures executed in blue ink.)		
2. Budget Application Checklist		
3. One Year Expenditure Plan		
4. FS-10, Proposed Budget Summary for a Federal or State Project		
5. 2009-2010 LPP Total Funding Summary		
7. Budget Narrative Form		
8. New Payee Information PI-1 Form		

**FOR SED STAFF ONLY**

<b>Administrative intake</b>	<b>Name:</b>	<b>Date:</b>
<b>Has the applicant complied with the application instructions</b>	<b>Yes</b>	<b>No</b>
<b>Comments</b>		