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March 29, 2011

To: Chief Executive Officers of Selected Two-Year and Four-Year Institutions
Directors of Educational Opportunity Centers

From: Stanley S. Hansen, Jr. Stanley S. Hansen Jr.

Subject: **Fiscal Year 2011-12 Guidelines and Application Materials for Postsecondary Non-Competitive Formula Funding under the Carl D. Perkins Career and Technical Education Act of 2006 (Perkins IV)**

These guidelines for non-competitive proposals for the Perkins IV formula allocation program explain the application procedure for FY 2011-12. Institutions use these Federal funds to improve career and technical education programs that prepare students for high-skill, high-wage, high-demand occupations in the 21st century global economy. Eligible institutions or consortia of institutions are those offering career and technical education programs that meet Federal requirements for program size, scope, and quality and generating a potential award of at least $50,000. The guidelines include the instructions and documents needed to prepare and submit applications.

Institutions that have been notified of funding allocations, as eligible agencies, must submit completed applications to:

New York State Education Department
Collegiate Development Programs Unit
89 Washington Avenue
Education Building Addition, Room 1071
Albany, New York 12234

Program Contact: James A. Donsbach at (518) 474-5313

Due Postmarked By: May 16, 2011

Number of Copies: One complete original plus three (3) additional copies of the FS-10