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March 2010

To: Chief Executive Officers of Selected Two-Year and Four-Year Institutions  
Directors of Educational Opportunity Centers

From: Stanley S. Hansen, Jr. *Stanley S. Hansen, Jr.*

Subject: **Fiscal Year 2010-11 Guidelines and Application Materials for Postsecondary Non-Competitive Formula Funding under the Carl D. Perkins Career and Technical Education Act of 2006 (Perkins IV)**

These guidelines for non-competitive proposals for the Perkins IV formula allocation program explain the application procedure for FY 2010-11. Institutions use these Federal funds to improve career and technical education programs that prepare students for high-skill, high-wage, high-demand occupations in the 21<sup>st</sup> century global economy. Eligible institutions or consortia of institutions are those offering career and technical education programs that meet Federal requirements for program size, scope, and quality and generating a potential award of at least \$50,000. The guidelines include the instructions and documents needed to prepare and submit applications.

Institutions that have been notified of funding allocations, as eligible agencies, must submit completed applications to:

New York State Education Department  
Collegiate Development Programs Unit  
89 Washington Avenue  
Education Building Addition, Room 1071  
Albany, New York 12234

**Program Contact:** James A. Donsbach at (518) 474-5313

**Due Postmarked By:** May 14, 2010

**Number of Copies:** One complete original plus three (3) additional copies of the FS-10