

## **edTPA Task Force Subcommittee Overview**

**During the first edTPA Task Force meeting, the following three subcommittees were established under the direction of Commissioner King:**

- Policy and Procedure Subcommittee
  - The Policy and Procedure Subcommittee will advise the processes and procedures of refining edTPA, its tasks, rubrics and handbooks, and provide feedback to SCALE, NYSED, candidates and campuses.
- Professional Development Subcommittee
  - The Professional Development Subcommittee will recommend faculty professional development activities to support the implementation of edTPA in New York.
- Practice Subcommittee
  - The Practice Subcommittee will review research-based practices and identify appropriate channels to share these best practices with the field.

*Additional subcommittees may be formed as the need arises under the direction of the Commissioner and the Task Force co-chairs.*

### **Subcommittee Composition**

- Each subcommittee will consist of a minimum of five Task Force members. Each subcommittee will have equal and proportionate representation from each stakeholder group (HE, P-12 and Unions) to the extent possible.
- Task Force Co-Chairs Scott Bischooping and Debbie Colley will determine subcommittee membership based on the self-nomination of Task Force Members and NYSED input.
- In the event that a subcommittee does not have at least five members, the co-chairs will invite and appoint additional Task Force members to such subcommittee.
- Once the subcommittee members are selected, the Task Force co-chairs will appoint subcommittee facilitators to guide the work of the subcommittees.
- Each subcommittee will have a NYSED staff member assigned to it, as well as a subcommittee-appointed reporter who will be responsible for taking minutes during subcommittee meetings and sharing the minutes with the Task Force co-chairs.

### **Subcommittee Roles**

- Each subcommittee will work on their given tasks in support of the overall charge of the Task Force. Please refer to the Overview Document for the Task Force charge.
  - **Task 1:** Creating recommendations for SCALE to refine the implementation process and the assessment at the state and national levels.
  - **Task 2:** Creating recommendations for SUNY, CUNY and Commission on Independent Colleges and Universities (cicu) on ways to support faculty professional development.
- Each subcommittee may request that individuals or groups present information necessary to help inform their recommendations.
- The reporter will take minutes at each meeting which will be shared with the Task Force co-chairs.

- The reporter will share subcommittee progress with the whole group at each Task Force meeting.
- Final subcommittee recommendations will be shared with the Task Force, NYSED and PSPB.

### **Key Questions for edTPA Task Force Subcommittees**

#### **Policy and Procedure Subcommittee Key Questions**

The Policy and Procedure Subcommittee will create a set of recommendations for SCALE in response to the following key questions:

- What changes, if any, should be considered for the rubrics?
- What changes, if any, should be considered for the handbooks?
- What changes, if any, should be considered for the video specifications?
- What clarification is needed on the role of faculty members in supporting student development of the portfolio?

#### **Professional Development Subcommittee Key Questions**

The Professional Development Subcommittee will create a set of recommendations for SUNY, CUNY and clcu in response to the following key questions:

- What are examples of higher education sector professional development best practices?
- What are recommended areas for professional development in 2014-2015? What are recommended areas for professional development in 2015-2016?

#### **Practice Subcommittee Key Questions**

The Practice Subcommittee will create a set of recommendations for NYSED, the Professional Standards and Practices Board (PSPB), SUNY, CUNY and clcu in response to the following key questions:

- What are examples of campus best practices that should be highlighted by NYSED?
- What are examples of campus best practices that should be replicated by the higher education sectors - SUNY, CUNY and clcu?
- Beyond the change NYSED made to the placement specifications (i.e., allowing one extended placement), are there additional steps that could be taken to strengthen HE/P-12 collaboration around placements and clinically rich preparation?
- What are the international best practices surrounding better matching of candidate supply to educator demand (e.g., addressing lack of employment opportunities for elementary candidates, addressing shortage areas such as bilingual/ESL)?

### **Subcommittee Meeting Frequency**

- Subcommittees can meet between edTPA Task Force meetings; the subcommittee reporter will inform the co-chairs and NYSED of any meetings planned no later than two weeks before the proposed meeting date. These meetings can occur via video conference, an online platform or by phone. At least one NYSED staff member will attend each subcommittee meeting.